



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

AGENDA

SCHOOL BOARD MEETING

February 9, 2016

7:30 p.m.

- I. **Call to Order/Pledge of Allegiance/Roll Call**
- II. **Approval of School Board Meeting Minutes - January 26, 2016** Pages 1-24
- III. **Public Comment**
The public is invited to address the Board at this time. Please sign in on the form provided at the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. **Superintendent's Report:** *This Month in Central Bucks* video
Aramark Foodservice Program Overview 2015-2016
- V. **School Board Reports** Pages 25-41
 - A. Curriculum Committee
 - B. Finance Committee
 - C. Human Resources Committee
 - D. Operations Committee
 - E. BCIU Board
 - F. Middle Bucks Institute of Technology
- VI. **Recommendations for Action** Pages 42-55
 - A. **Approval of Accounts Payable Check Disbursements**
 - 1. General Fund Dates (1/26/16, 2/1/16, and 2/4/16) \$2,056,877.83
 - 2. Capital Fund Dates (1/28/16) \$ 708,168.68
 - B. **Approval of Bucks County Intermediate Unit #22 Programs and Services/Instructional Materials & Research Services Budget for the 2016-2017 school year.** Pages 56-60
 - C. **Recommendation to award a contract to DiLemmo Construction to provide and install a band tower at CB East High School in the amount of \$40,880.** Pages 61-62
 - D. **Recommendation to reject all bids for the Infiltration System at CB East High School – Holicong site.** Page 63

The Central Bucks School is making an audio recording of this meeting and streaming the audio live via the Internet.

E. Approval of School Board Policies (second read)

Pages 64-89

- #317 Conduct/Disciplinary Procedures – Administrative Employees
- #417 Conduct/Disciplinary Procedures – Professional Employees
- #517 Conduct/Disciplinary Procedures – Classified Employees
- #816 Electronic Communications and Social Media/Networking
- #824 Maintaining Professional Adult/Student Boundaries
- #916 Volunteers

F. Personnel Items

Pages 90-97

1. Resignations
2. Retirements
3. Positions Ended
4. Leaves of Absence
5. Reinstatements
6. Appointments
7. Long-Term Substitute Teachers
8. Long-Term Per Diem Substitute Teachers
9. Classification Changes
10. Community School Staff
11. Per Diem Substitute Teachers
12. Per Diem Substitute Bus Drivers, Substitute Van Drivers, Substitute Custodians, Substitute Educational Assistants, and Community School Substitute Educational Assistants

G. Student Items

Pages 98-101

1. Approval of Central Bucks High School – West Choir to travel to New York. Dates are February 27, 2016.
2. Approval of Lenape Middle School 9th grade team to travel to Washington, D.C. Dates are April 8, 2016.
3. Approval of Tamanend Players from Tamanend Middle School to travel to New York City: Hard Rock Café and Lunt Fontanne Theater. Dates are May 7, 2016.

H. Staff Conferences/Workshops

Page 102

VII. Reports/Information

Pages 103-110

1. Student Activities Quarterly Report Ending December 31, 2015 for Holicong, Lenape, Tamanend, Tohickon, and Unami Middle Schools, Central Bucks East, South and West High Schools

VIII. Adjournment

Upcoming Meetings: February 23, 2016
March 8, 2016

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

January 26, 2016

Dr. Weitzel thanked Director Brian Cox and the CB South Jazz Ensemble for performing before the Board meeting.

The Central Bucks Board of School Directors held its meeting on Tuesday, January 26, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:40 p.m., followed by the Pledge of Allegiance.

Mrs. Darcy announced that the Board met in Executive Session on Wednesday, January 20, 2016 prior to the Finance Committee meeting to discuss real estate assessment appeals litigation.

BOARD MEMBERS PRESENT

Beth Darcy – President, Sharon Collopy, Stephen Corr, Paul Faulkner, Glenn Schloeffel, Karen Smith, Dennis Weldon

Mrs. Darcy stated that Jerel Wohl was stuck in traffic and would arrive shortly.

BOARD MEMBERS ABSENT

John Gamble

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvius, Dr. David Bolton, Andrea DiDio-Hauber, Scott Kennedy, David Matyas, Edward Sherretta, Mary Kay Speesc

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

APPROVAL OF MINUTES

Motion by Stephen Corr, supported by Karen Smith, to approve the minutes of the January 12, 2016 school board meeting.

Motion Approved 7-0.

Mr. Wohl arrived at 7:43 p.m.

PUBLIC COMMENT

None

SUPERINTENDENT'S REPORT

2016-2017 PRELIMINARY BUDGET ADOPTION

Mr. David Matyas, Business Administrator, presented a PowerPoint on the 2016-2017 Preliminary Budget Adoption. The proposed 2016-2017 budget is an increase of \$12,165,459 over the 2015-2016 budget. Of the increase amount, \$6.4M can be attributed to increased retirement system contributions. The remaining \$5.8M can mainly be attributed to contractual salaries and healthcare benefit increases. In addition, it is proposed to expand the Extra Duty Responsibility (EDRs) compensation program

for payment of after school activity leaders for sports, band, plays and student clubs. As of January 20, 2016 the district is scheduled to receive \$24,226,939 in state subsidies which is 1% more than it received in 2014-2015. For 2016-2017, the budgeted employer contribution rate to PSERS retirement will move from 25.84% to 30.03%. To address the retirement rate increases, the district has been saving for years in anticipation of higher PSERS rates; the district is using its savings to pay off debt ahead of schedule (\$153M in principal over the past 5 years has been pre-paid); and the district is considering debt prepayment in the amount of \$30M in June 2017. The local revenues have been improving over the past three (3) years and so far for the 2015-2016 school year the revenues are trending about \$4.3M above the budgeted amount. The Act 1 base limit is 2.4%. Over the past few years the percent increase in the millage rate has remained low and in 2013-2014 and 2015-2016 the rate was 0%. The district has applied for an Act 1 exception for retirement expenses and will only be used if necessary. Some major goals for the 2016-2017 budget are:

- To keep the tax increases at an absolute minimum or “0” mills if possible
- Prepare for the large retirement rate increases over the next two years
- Continue to find ways to minimize the growth in healthcare costs
- Plan for future debt reduction. Also, no future borrowing, pay cash for technology, buses, and renovations
- Continue to fund and assess district initiatives for 2016-2017
 - Finalize elementary wireless network access
 - Expand Extra Duty Responsibilities (EDRs)
 - Establish iPad carts for grades 3 through 6
 - Maintain class size
 - Add 4 teachers to the QUEST program (expense offset by enrollment decline)
 - Update materials for elementary math

The enrollment in Central Bucks is continuing to decline and will do so for the next several years. Enrollment in surrounding districts is also declining. Over the following months the Superintendent and Cabinet will refine staffing needs, refine healthcare numbers, analyze revenue projections, refine expenditure projections, and analyze the Governor’s proposed 2016-2017 budget when it becomes available. The Board tonight is being asked to consider the 2016-2017 Preliminary Budget Adoption in the amount of \$323,660,171. The final budget adoption is scheduled for the June 14, 2016 Board meeting.

RECOMMENDATIONS FOR ACTION

TREASURER’S REPORT AND SUMMARY OF FUND DISBURSEMENTS

Motion by Jerel Wohl, supported by Stephen Corr, to approve the Treasurer’s Report and Summary of Fund Disbursements for the months of November 2015 and December 2015.

General Fund	\$21,349,775.94
Capital Fund	795,679.23
Food Service	<u>799,051.95</u>
TOTAL ALL FUNDS – NOVEMBER	\$22,944,507.12
General Fund	\$23,853,674.91
Capital Fund	\$ 569,095.71
Food Service	<u>\$ 411,201.20</u>
TOTAL ALL FUNDS – DECEMBER	\$24,833,971.82

Motion Approved 8-0.

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Stephen Corr, supported by Jerel Wohl, to approve the January 11, 2016 and January 15, 2016 General Fund check disbursements in the amount of \$153,791.77; the January 8, 2016 and January 20, 2016 Capital Fund check disbursements in the amount of \$289,860.86; and the January 8, 2016 Food Service Fund check disbursements in the amount of \$1,719.22.

Motion Approved 8-0.

BUDGETARY TRANSFERS

Motion by Stephen Corr, supported by Karen Smith, to approve the following budgetary transfers for the 2015-2016 fiscal year.

FROM: 1100 - 100 Instruction - Salaries 30,000

TO: 2100 - 100 Support Services - Salaries 30,000

Reallocate budgeted payroll from Instruction to Support Services.

FROM: 2200 - 700 Instructional Support - Property 3,300

TO: 2200 - 800 Instructional Support - Dues & Fees 3,300

Reallocate budget within the Instructional Support Function.

FROM: 2300 - 600 Administrative Support Serv - Supplies 15,000

TO: 2300 - 700 Administrative Support Serv - Property 15,000

Reallocate budget within the Administrative Support Services Function.

FROM: 1100 - 600 Instruction - Supplies 4,000

TO: 1400 - 600 Alternative Ed - Supplies 4,000

Reallocate budget for supplies from the Instruction Function to the Alternative Ed Function.

FROM: 2500 - 100 Business Support - Salaries 2,700

TO: 2500 - 800 Business Support - Dues & Fees 2,700

Reallocate budget in the Business Support Function.

FROM: 2700 - 600 Transportation - Supplies 30,000

TO: 2700 - 700 Transportation - Property 30,000

Reallocate budget in the Transportation Function.

FROM: 3250 - 700 Student Activities - Property 10,000

TO: 3250 - 500 Student Activities - Other Purchase Services 10,000

Reallocate budget in the Student Activities Function.

Motion Approved 8-0.

RESOLUTION FOR 2016—2017 PRELIMINARY BUDGET AND ACT 1 EXCEPTION(S)

Motion by Stephen Corr, supported by Paul Faulkner, to approve the Resolution for the 2016-2017 Preliminary Budget and Act 1 Referendum Exception(s). These documents are Attachment A.

Motion Approved 8-0.

REIMBURSEMENT OF REAL ESTATE TAXES FOR REGAL CINEMAS INC.

Motion by Stephen Corr, supported by Paul Faulkner, to approve the negotiated settlement of the real estate assessment appeal with Regal Cinemas, Inc. in the amount of \$975,500 for fiscal years 2002-2003 through 2014-2015 and \$103,941.69 for the current fiscal year (2015-2016). These documents are Attachment B.

Motion Approved 8-0.

DISTRICT COMMUNICATIONS REPLACEMENT PROPOSAL

Motion by Stephen Corr, supported by Karen Smith, to purchase and implement Blackboard ParentLink District and School App for mobile device in April 2016 at an annual cost of \$9,386.

Motion Approved 8-0.

Motion by Stephen Corr, supported by Karen Smith, to purchase and implement Blackboard Connect Email/Phone/Text application for district communications in April 2016 at an annual cost of \$23,465.

Motion Approved 8-0.

CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by Stephen Corr, supported by Paul Faulkner, to award a contract to If It's Water, Inc. to provide and install a UV water treatment system at CB South High School in the amount of \$43,357. This system is available on the Co-Stars cooperative purchasing contract #016-051.

Motion Approved 8-0.

SCHOOL BOARD POLICIES FOR FIRST READ

Motion by Stephen Corr, supported by Dennis Weldon, to table School Board Policy 113.3 – Screening and Evaluation for Students With Disabilities; School Board Policy 123 – Interscholastic Athletics; School Board Policy 123.1 – Concussion Management; School Board Policy 123.2 – Sudden Cardiac Arrest; School Board Policy 317 – Conduct/Disciplinary Procedures – Administrative Employees; School Board Policy 417 – Conduct/Disciplinary Procedures – Professional Employees; School Board Policy 517 – Conduct/Disciplinary Procedures – Classified Employees; School Board Policy 816 – Electronic Communications and Social Media/Networking; School Board Policy 824 – Maintaining Professional Adult/Student Boundaries; and School Board Policy 916 – Volunteers, so that the proposed policies can be posted on the CBSD website for public review.

Motion Approved 8-0.

ADOPTION OF 2016-2017 SCHOOL CALENDAR

Dr. Weitzel highlighted the changes made to the calendar as a result of feedback received from the Board since the last Board meeting:

- The first teacher days would be August 29, 2016 and August 30, 2016
- The first day of school for all students would be Wednesday, August 31, 2016
- The last day of school for all students would be moved from Friday, June 9, 2016 to Tuesday, June 13, 2016. The last day for teachers would be moved from Monday, June 12, 2016 to Wednesday, June 14, 2016.

Motion by Stephen Corr, supported by Paul Faulkner, to approve the 2016-2017 School Calendar.

Dr. Weitzel stated that the calendar is presented at the January Board meeting at the request of parents so that people can adjust their plans. Board members entered into a discussion on the calendar. The state requires students to attend at least 180 days of school each year. Mr. Corr and Mr. Faulkner stated they would like the district to continue the practice of having Central Bucks students attend 184 days for instructional purposes. Mr. Corr noted the contractual obligations in effect and the obligations as a Board to look at what is in the best interest of the students and everyone in the district and this calendar does so. Mrs. Collopy stated she and others would like the snow days to be taken off the 184 days; Mrs. Darcy would like to have continued discussion and data on 184 days vs 180 days; and Mrs. Smith noted that she has heard from parents wanting more flexibility throughout the school year for more family time. Board members continued to discuss the various effects of the calendar on students, parents, and staff. Mr. Weldon requested more time to review and discuss the school calendar at a future meeting. Dr. Weitzel stated that more instructional time is beneficial for students and that staff professional days held throughout the school year allow for continued collaboration rather than having all staff professional days split between the beginning and the end of the school year. Dr. Weitzel encouraged the Board to consider and approve the proposed calendar.

Motion by Dennis Weldon, supported by Karen Smith, to table the approval of the 2016-2017 school calendar in order to have further discussion.

Motion Approved 5-3. (Mrs. Collopy, Mrs. Darcy, Mr. Schloeffel, Mrs. Smith, and Mr. Weldon voted yes; Mr. Corr, Mr. Faulkner, and Mr. Wohl voted no).

Further discussion will occur at the February 10, 2016 Curriculum Committee meeting. Please note that the 2016-2017 calendar could possibly go before the Board for approval at the February 23, 2016 Board meeting.

PERSONNEL ITEMS

Motion by Stephen Corr, supported by Dennis Weldon, to approve resignations and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, and community school staff.

RESIGNATIONS

Name: Tracey Bulvin
Position: Before/After School Care Program
Effective: December 31, 2015

Name: Sallie Carr
Position: Swim Program – Central Bucks High School – East
Effective: December 31, 2015

Name: Shelly Bik Earley
Position: Before/After School Care Program
Effective: December 31, 2015

Name: Christopher Evans
Position: Before/After School Care Program
Effective: December 31, 2015

Name: Darell Garner
Position: Special Education Assistant – Bridge Valley Elementary School
Effective: January 22, 2016

Name: Samantha Hennessey
Position: Before/After School Care Program
Effective: December 31, 2015

Name: Marc Hoover
Position: Substitute Custodian – Facilities Department
Effective: December 31, 2015

Name: Katelynn Maly
Position: Before/After School Care Program
Effective: December 31, 2015

Name: Perinann Matthews
Position: Swim Program – Central Bucks High School – South
Effective: December 31, 2015

Name: Ryan Myers
Position: Before/After School Care Program
Effective: December 31, 2015

Name: Jorge Suitor
Position: Substitute Custodian – Facilities Department
Effective: December 31, 2015

LEAVES OF ABSENCE

Catherine Bell English teacher – Central Bucks High School – West
March 4, 2016 – June 1, 2016

Megan Boletta Science teacher – Holicong Middle School
March 8, 2016 – August 2016

Kevin Cawley Social Studies teacher – Central Bucks High School – South
November 17, 2015 – TBD

Annalia Chaplin Elementary teacher – Bridge Valley Elementary School
May 2, 2016 – August 2016

Cheryl Choe Biology teacher – Central Bucks High School – South
April 4, 2016 – January 2017

Kristen Deery Behavior Support Specialist – Educational Services Center
April 4, 2016 – August 2016

John Fuhr School Bus Driver – Transportation
January 11, 2016 – TBD

Leslie Fuller Admin Secretary – Bridge Valley Elementary School
November 11, 2015 – TBD (Intermittent)

Lisa Im Special Education teacher – Gayman Elementary School
May 2, 2016 – August 2017

Jillian Maiese Elementary teacher – Titus Elementary School
March 21, 2016 – August 2016

Mark Mannella School Psychologist – Groveland Elementary School
January 12, 2016 – January 29, 2016

Gregory Marlin Custodian – Bridge Valley Elementary School
December 16, 2015 – TBD

Tiffany Pobst Elementary teacher – Bridge Valley Elementary School
April 8, 2016 – August 2017

Christian Reidler Building Computer Specialist – Educational Services Center
January 1, 2016 – TBD (Intermittent)

Tina Shull School Bus Driver – Transportation Department
March 3, 2016 – May 9, 2016 (Intermittent)

APPOINTMENTS

Name: Robin Granieri
Position: (Temporary) Special Education Assistant – Bridge Valley Elementary School
\$14.51 per hour
Effective: January 27, 2016

Name: Ronald MacDonald
Position: (Temporary) Special Education Assistant – Central Bucks High School – West
\$14.01 per hour
Effective: January 11, 2016

Name: Amy Marin
Position: Personal Care Assistant – Gayman Elementary School
\$12.76 per hour
Effective: January 11, 2016

Name: Sherry Ross
Position: Personal Care Assistant – Linden Elementary School
\$12.26 per hour
Effective: January 14, 2016

Name: John Ryan
Position: (Temporary) Custodian – Various Buildings
\$15.47 per hour
Effective: January 20, 2016

Name: Lachele Vaughan
Position: Educational Assistant – Central Bucks High School – West
\$14.01 per hour
Effective: January 27, 2016

Name: Donna Wright
Position: Staff Nurse – Various Buildings
\$19.45 per hour
Effective: January 19, 2016

LONG-TERM SUBSTITUTE TEACHERS

Name: Katie Foley
Position: Chemistry teacher – Central Bucks High School – East
\$45,024 (B+0 credits, Step 1)
Effective: January 27, 2016 until the end of the 2015-2016 school year

Name: Kelsey Glenwright
Position: Health and PE teacher – Barclay/Kutz Elementary Schools
\$45,024 (B+0 credits, Step 1)
Effective: January 27, 2016 until the end of the 2015-2016 school year

Name: Angela Koutsouros
Position: French teacher – Tohickon Middle School
\$50,897 (M+0 credits, Step 1)
Effective: January 27, 2016 until the end of the 2015-2016 school year

Name: Brittany Trauger
 Position: Elementary teacher – Linden Elementary School
 \$50,897 (M+0 credits, Step 1)
 Effective: January 4, 2016 until the end of the 2015-2016 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Meghan Forlini
 Position: Social Studies teacher – Central Bucks High School – West
 \$150 per day
 Effective: January 4, 2016

Name: Kacie Gallen
 Position: Elementary teacher – Buckingham Elementary School
 \$150 per day
 Effective: December 14, 2015

Name: Laura Niland
 Position: Elementary teacher – Bridge Valley Elementary School
 \$150 per day
 Effective: January 27, 2016 – April 25, 2016

Name: Mary VanEllis
 Position: Science teacher – Unami Middle School
 \$150 per day
 Effective: January 6, 2016

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Richard Friedman	(Temporary) Custodian South No Change In Salary	(Permanent) Custodian South No Change In Salary	1/8/16
Sheila Kelly	(.93) Staff Nurse Titus/Variou No Change In Salary	(1.0) Staff Nurse Tohickon No Change In Salary	1/8/16
Lauren Plochanski	Office Clerk East \$12.63 Per Hour	General Secretary-Attendance East \$14.01 Per Hour	1/11/16
Jeanette Viniarski	Duty Assistant CB West No Change In Salary	Duty Assistant/ (Temp) Attendance Clerk CB West No Change In Salary	1/14/16

COMMUNITY SCHOOL STAFF

Erik Coombs Student Lifeguard \$ 8.40/hour
 Christine Heegard Before/After School Child Program/Instructor 2 Rate \$17.30/hour

Motion Approved 8-0.

STUDENT ITEMS

Motion by Stephen Corr, supported by Sharon Collopy, to approve the following student trip:
 ■ CB East, South, and West Future Business Leaders of America Clubs to travel to Hershey, PA on April 10-12, 2016.

Motion Approved 8-0.

STAFF CONFERENCES

Motion by Stephen Corr, supported by Paul Faulkner, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General		Totals		
					Fund	Grants			
Beltz, Paul	Adminstrator	3/31/16	Reading Nonfiction: Notice & Note	BCIU #22		145			
Burkholder, Sarah	Professional	3/31/16	Reading Nonfiction: Notice & Note	BCIU #22		240			
Christie, Ashley	Professional	3/31/16	Reading Nonfiction: Notice & Note	BCIU #22		145			
Decorrevont, Michael	Professional	2/23/16	PA Educaastional Technology Expo & Conference	Hershey, PA		277			
Geevarghese, Aneesh	Professional	2/23/16	PA Educaastional Technology Expo & Conference	Hershey, PA		277			
Gillen, Megan	Professional	11/9/15	Dr Jean's Active Learning Adventure	Philadelphia	261				
Hunt, Henry	Adminstrator	3/15 to 3/18/16	PA State Athletic Directors Assoc Annual Conference	Hershey, PA	1,135				
Kennedy, Scott	Adminstrator	3/8 to 3/11/16	PASBO- Annual Conference	Hershey, PA		697			
Mumford, Amanda	Adminstrator	3/31/16	Reading Nonfiction: Notice & Note	BCIU #22		145			
Reilly, Adreinne	Professional	3/31/16	Reading Nonfiction: Notice & Note	BCIU #22		145			
Schmidt, Melissa	Professional	11/9/15	Dr Jean's Active Learning Adventure	Philadelphia	254				
Turner, Danielle	Adminstrator	3/15 to 3/18/16	PA State Athletic Directors Assoc Annual Conference	Hershey, PA	1,134				
Wallace, Karen	Professional	3/31/16	Reading Nonfiction: Notice & Note	BCIU #22		145			
Totals this meeting					2,784	2,216	5,000		
Year to date from last meeting					4,577	29,309	33,886		
Totals year to date					General fund budget	28500	7,361	31,525	38,886

Motion Approved 8-0.

ADHOC POLICY COMMITTEE

Motion by Beth Darcy, supported by Stephen Corr, to establish an AdHoc Policy Committee to review school board policies. This committee will expire November 30, 2016.

Motion Approved 8-0.

There being no further business before the Board, motion by Stephen Corr, supported by Dennis Weldon, to adjourn at 8:40 p.m.

Respectfully submitted,



Sharon L. Reiner
 Board Secretary
 Recording Secretary

CENTRAL BUCKS SCHOOL DISTRICT

**Resolution Approving Preliminary Budget
and Authorizing Referendum Exception and Final Budget Notice**

RESOLVED, by the Board of School Directors of Central Bucks School District, as follows:

1. The Proposed Preliminary Budget of the School District for the 2016- 2017 fiscal year on form PDE 2028 as presented to the School Board is adopted as a Preliminary Budget Proposal for the School District General Fund. The Administration and School Board will continue review of budget components, and the Preliminary Budget may be revised prior to adoption of a Final Budget for the 2016- 2017 fiscal year.
2. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 2.4%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website Act 1 Referendum Exception Notice in substantially the form as presented to the School Board.
3. The School District shall continue to make the Preliminary Budget Proposal available for public inspection, and shall make the Proposed Final Budget in its then current form available for public inspection at least 20 days before the date scheduled for adoption of the Final Budget.
4. At least 10 days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise Final Budget Notice in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
5. School District officials shall take all action necessary or appropriate to carry out the intent of this resolution.

CENTRAL BUCKS SCHOOL DISTRICT

Act 1 Referendum Exception Notice

Pursuant to Act 1, the Pennsylvania Department of Education publishes an index % applicable to the School District. The school district real estate tax increase for the next fiscal year is limited to the index % unless the proposed tax rate is approved by voters pursuant to a referendum or the School District qualifies for an Act 1 exception(s). As a result of special circumstances covered by an Act 1 referendum exception, a tax rate % increase above the index might be required to balance the School District budget for the next fiscal year. The tax to be levied is required to provide a quality education program as reflected in the School District Preliminary Budget.

The School District intends to seek approval from the Pennsylvania Department of Education as required by Act 1 for an exception allowing increase of the real estate tax as reflected in the School District Preliminary Budget. The Preliminary Budget is available for public inspection at WWW.CBSD.Org and at the School District offices, 20 Welden Drive, Doylestown, Pennsylvania.

 Sharon L. Reiner, Secretary

BEGLEY, CARLIN & MANDIO, LLP

By: Douglas C. Maloney, Esquire
Attorney I.D. #34388
Email: dmaloney@begleycarlin.com
680 Middletown Blvd.
Langhorne, Pennsylvania 19047
Tel.: (215)750-0110
Fax: (215)750-0954

In re: Appeal of Regal Cinemas, Inc. from the Bucks County Board of Assessment and Revision of Taxes, Tax Parcel No. 50-31-24A Municipality: Warrington Township Assessment for the Year: 2003 Property of: Warrington Real Estate Limited Partnership

COURT OF COMMON PLEAS OF BUCKS COUNTY, PENNSYLVANIA

CIVIL ACTION - LAW

**NO. 2003-04585-19-6
(Consolidated)**

STIPULATION

This Stipulation is made as of _____, 2015, by and among Appellant and Appellees, Bucks County Board of Assessment Appeals, Warrington Township and Central Bucks School District, each of whom stipulate and agree as follows:

1. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2003 (School year 2002-2003) as follows:

LAND: \$475,773.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$475,773.00

2. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2003 (School year 2002-2003) as follows:

LAND: \$ 69,894.00
IMPROVEMENTS: \$1,560,742.00
TOTAL: \$1,630,636.00

3. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2004 (School year 2003-2004) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

4. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2004 (School year 2003-2004) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

5. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2005 (School year 2004-2005) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

6. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2005 (School year 2004-2005) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

7. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2006 (School year 2005-2006) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

8. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2006 (School year 2005-2006) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

9. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2007 (School year 2006-2007) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

10. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2007 (School year 2006-2007) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

11. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2008 (School year 2007-2008) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

12. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2008 (School year 2007-2008) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

13. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2009 (School year 2008-2009) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

14. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2009 (School year 2008-2009) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

15. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2010 (School year 2009-2010) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

16. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2010 (School year 2009-2010) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

17. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2011 (School year 2010-2011) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

18. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2011 (School year 2010-2011) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

19. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2012 (School year 2011-2012) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

20. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2012 (School year 2011-2012) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

21. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2013 (School year 2012-2013) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

22. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2013 (School year 2012-2013) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

23. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2014 (School year 2013-2014) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

24. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2014 (School year 2013-2014) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

25. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2015 (School year 2014-2015) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

26. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2015 (School year 2014-2015) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

27. The parties agree and stipulate that for the years 2016, 2017 and 2018, the assessed values for the subject parcels shall be as follows:

Parcel 50-031-024:	LAND:	\$441,420.00
	IMPROVEMENTS:	\$ 0.00
	TOTAL:	\$441,420.00
Parcel 50-031-024A	LAND:	\$ 64,848.00
	IMPROVEMENTS:	\$1,448,048.00

TOTAL: \$1,512,896.00

28. The parties agree that the above stated assessments for 2016, 2017 and 2018 shall not be subject to challenge by any party.

29. As a result of the above referenced agreement, Appellees, the County of Bucks, Warrington Township, and Central Bucks School District shall each recalculate the taxes that have been paid for the years 2003 through 2015, based upon the agreed-upon assessments above. The Appellees shall pay, within 30 days of the date of the Court Order adopting the Settlement Stipulation as an Order of Court, any recalculated refund to which the Appellant is entitled. This refund shall be sent, payable to Regal Cinemas, Inc., c/o Francis X. Crowley, Esquire, Blank Rome, LLP, One Logan Square, 130 North 18th Street, Philadelphia, PA 19103-6998. No interest shall be due on any refund amounts.

30. This Stipulation is a settlement of a contested matter, and does not represent a concession or admission by any party as to any legal or factual issue presented in the within appeals. This is a compromise representing the parties' assessments of a variety of potential legal outcomes, and the expenses and risks of continued litigation. This Settlement Stipulation, and the Order adopting it, does not represent and shall not be utilized as precedent for any other assessment appeal cases.

31. This Stipulation may be executed by the parties in any number of counter-parts, each of which with an original signature of a party or parties. Each party is hereby authorized to rely upon and accept as an original any executed copy of this Stipulation which is sent by facsimile or other electronic transmission.

32. The Order shall include a direction to the Prothonotary of Bucks County to mark this case as settled, discontinued and ended.

33. The parties each request that the Court accept and adopt the attached Order as an Order of this Court.

CENTRAL BUCKS SCHOOL DISTRICT

REGAL CINEMAS, INC.

By: _____
Douglas C. Maloney, Esquire

By: _____
Francis X. Crowley, Esquire

WARRINGTON TOWNSHIP

BUCKS COUNTY BOARD OF ASSESSMENT APPEALS

By _____
William H.R. Casey, Esquire,
Township Solicitor

By _____
Edward Rudolf, Esquire,
Solicitor, Bucks County Board of
Assessment Appeals

In re: Appeal of Regal Cinemas, Inc. from the Bucks County Board of Assessment and Revision of Taxes, Tax Parcel No. 50-31-24A Municipality: Warrington Township Assessment for the Year: 2003 Property of: Warrington Real Estate Limited Partnership

COURT OF COMMON PLEAS OF
BUCKS COUNTY, PENNSYLVANIA

CIVIL ACTION - LAW

NO. 2003-04585-19-6
(Consolidated)

SETTLEMENT ORDER

AND NOW, this ____ day of _____, 2016, based upon a settlement of their respective disputed claims reached among Appellant and Respondents, Bucks County Board of Tax Assessment Appeals, Warrington Township, and Central Bucks School District, it is hereby ORDERED, ADJUDGED and DECREED as follows:

1. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2003 (School year 2002-2003) as follows:

LAND:	\$475,773.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$475,773.00

2. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2003 (School year 2002-2003) as follows:

LAND:	\$ 69,894.00
IMPROVEMENTS:	\$1,560,742.00
TOTAL:	\$1,630,636.00

3. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2004 (School year 2003-2004) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

4. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2004 (School year 2003-2004) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

5. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2005 (School year 2004-2005) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

6. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2005 (School year 2004-2005) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

7. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2006 (School year 2005-2006) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

8. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2006 (School year 2005-2006) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

9. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2007 (School year 2006-2007) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

10. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2007 (School year 2006-2007) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

11. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2008 (School year 2007-2008) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

12. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2008 (School year 2007-2008) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

13. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2009 (School year 2008-2009) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

14. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2009 (School year 2008-2009) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

15. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2010 (School year 2009-2010) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

16. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2010 (School year 2009-2010) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

17. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2011 (School year 2010-2011) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

18. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2011 (School year 2010-2011) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

19. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2012 (School year 2011-2012) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

20. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2012 (School year 2011-2012) as follows:

LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

21. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2013 (School year 2012-2013) as follows:

LAND:	\$472,950.00
IMPROVEMENTS:	\$ 0.00
TOTAL:	\$472,950.00

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LAND:	\$ 69,480.00
IMPROVEMENTS:	\$1,551,480.00
TOTAL:	\$1,620,960.00

23. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2014 (School year 2013-2014) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

24. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2014 (School year 2013-2014) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

25. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024 shall have the assessment for tax year of 2015 (School year 2014-2015) as follows:

LAND: \$472,950.00
IMPROVEMENTS: \$ 0.00
TOTAL: \$472,950.00

26. The improved real property located in Warrington Township, Bucks County, Pennsylvania having Property Identification Number 50-031-024A shall have the assessment for tax year of 2015 (School year 2014-2015) as follows:

LAND: \$ 69,480.00
IMPROVEMENTS: \$1,551,480.00
TOTAL: \$1,620,960.00

27. The parties agree and stipulate that for the years 2016, 2017 and 2018, the assessed values for the subject parcels shall be as follows:

Parcel 50-031-024:	LAND:	\$441,420.00
	IMPROVEMENTS:	\$ 0.00
	TOTAL:	\$441,420.00
Parcel 50-031-024A	LAND:	\$ 64,848.00
	IMPROVEMENTS:	\$1,448,048.00
	TOTAL:	\$1,512,896.00

28. No interest shall be due on any refunds, set offs, overpayments and/or refunds due to the taxpayer. Any such refunds, set offs and/or over payments shall be paid to Regal Cinemas, Inc., c/o: Francis X. Crowley, Esquire, as Counsel for Petitioner, Blank Rome, LLP, One Logan Square, 130 North 18th Street, Philadelphia, PA 19103-6998.

29. This Order shall not be utilized as precedent for other assessment appeal cases.
30. The Prothonotary is directed to mark this case settled, discontinued and ended.
31. The Prothonotary is directed to mail notice of entry of this Order to all parties of record pursuant to Pennsylvania Rule of Civil Procedure 236.

By the Court:

J.

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Notes
January 13, 2016

MEMBERS PRESENT

Sharon Collopy, Chair
Karen Smith, Member
Dennis Weldon, Member
Jerel Wohl, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Beth Darcy	Dr. David Weitzel	Jason Jaffe
Paul Faulkner	Dr. David Bolton	Richard Kratz
John Gamble	Dr. Nancy Silvius	Corinne Sikora
Glenn Schloeffel		Mary Kay Speese

COMMITTEE MEMBERS ABSENT

None

PUBLIC COMMENT

Julie Whalen, Elizabeth McKenna, Samuel Hauser, and Kristi Hauser commented on the elementary report card.

Marian Mass and Eric Mass commented on up-booked online for math course.

Mary Bingler commented on music and block scheduling

Nancy Santacealia commented on weighting of courses and technology.

PREVIOUS MEETING NOTES

There were no changes

INFORMATION/DISCUSSION

Revision of Policy 123.1—Concussion Management—Corinne Sikora reviewed revisions to 123.1 which reflect practices already in effect at secondary schools. At the beginning of each athletic session, an information meeting is held with athletes on concussions and the importance of proper concussion management. A baseline concussion test is administered each year to high school, and every two years to middle school, athletes involved in collision and contact sports. New guidelines were included in this policy which addresses ‘return to learn’ and ‘return to play’ protocols.

Policy 123.2—Sudden Cardiac Arrest—Corinne Sikora reviewed that 123.3 was formerly an attachment to Policy 123 and now changing to a policy based on PSBA guidelines. Revisions reflect what is presently in practice in the district.

Revision to Policy 123—Interscholastic Athletics—Corinne Sikora reviewed that the only change to Policy 123 was the reference section which now shows no attachments to this policy.

New Policy 113.3—Screening and Evaluations for Students with Disabilities—Mary Kay Speese informed board members that this new policy required by PSBA puts into policy the procedures for screening and evaluations which already are in practice in the district. Board members discussed that timelines from state and federal regulations related to this policy are available through the web links in the legal section of the policy.

Revision to Policy 816—Electronic Communications and Social Media/Networking—Jason Jaffe reviewed a change in this policy related to students posting comments to class collaboration sites which are restricted to viewing within the teacher’s class roster and within the CBSD domain.

Everyday Math 4—Richard Kratz presented his recommendations for a district committee of elementary teachers to review the Everyday Math 4 curriculum update. Mr. Kratz suggested a timeline of May 2016 for the committee to determine if they would recommend the new materials for implementation in September 2016. If

the materials were to be approved for implementation, a curriculum writing group would work during the summer to present a final curriculum document in August 2016. Board members gave Mr. Kratz approvals to convene the review committee.

Discussion of Formation of a School Board Policy Committee—This agenda item was moved to the Operations Committee agenda for January 20, 2016.

Review of Elementary Reporting Documents—Dr. Bolton presented three documents: the elementary report card last used in 2013-2014, the reporting student progress document used in 2014-2015, and the revised reporting student progress document being used in 2015-2016. He highlighted the adjustments that were made in summer 2015 to the revised document. These changes were a result of input from teachers, parents, and administrators.

Discussion ensued regarding some board members' desire for adjustments to be made to the current document. Options discussed were: including letter grades to the current document, reverting to the report card of 2013-2014, or creating a hybrid document to include both standards-based indicators and letter grades.

ANNOUNCEMENTS

The next scheduled meeting is February 10, 2016

ADJOURNMENT

Notes submitted by Dr. Nancy Silvious, Assistant Superintendent for Secondary Education

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Notes
January 20th, 2016

Committee Members Present

Jerel Wohl, Chairperson
Beth Darcy, Member
Paul Faulkner, Member
Glenn Schloeffel, Member

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Other Board Members and Administrators Present

Steve Corr
Karen Smith

Dr. Weitzel
Laurel Podraza
Mary Ann Beltz

Committee Members Absent

The Finance Committee meeting started at 7:25 p.m. with an executive session to discuss real estate tax appeals. The executive session ended at 7:45 p.m. and the public portion of the meeting was then called to order.

PUBLIC COMMENT

There was no public comment. Two members of the public were present as was the press.

Review of Notes

The November 18, 2015 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Black Board Software Changes – Laurel Podraza, I.T. Applications Manager, and Mary Ann Beltz, I.T. Specialist, presented a proposal to change software to improve our existing communication methods to parents and the community at-large and provide a more comprehensive system for parent and community engagement.

Currently, there are limitations and shortfalls with our current communication systems and they lack integration.

- Infinite Campus (SIS) on premise is used for email by principals/teachers. Delays can occur with the in-house system based on time of day & volume of email that flows through one pathway.
- Synvoice is our rapid response communication system hosted offsite used for Email/Text/Phone communication.
 - Infinite Campus does not have clear email naming conventions for parents to know what school initiated the email.
 - Both systems do not have a mobile application so staff must initiate messages from a laptop or pc.
- Schoolwires is the system used for our internet web content that the district switched to in 2013.

- The system is easy for staff to use although we could work towards having more current content for a district of our size.
- Facebook and Twitter are maintained as separate tools by district staff.

We are not utilizing mobile device applications that are available for use by our community for improved communication. Approximately 80% of households have a smartphone. Of that, 50% of smartphone users get their information from the internet exclusively through their smartphone. Increasingly, parents want constant, anywhere access.

Within the past year Blackboard, a software industry leader in the education market, purchased Schoolwires (our internet software system) and Parent Link (a mobile app system). They already own Connect (a rapid response communication system). With Parent Link, we would have a district mobile app that would pull our content from Schoolwires, which could also include utilization of their rapid response system. During weather events, district staff could use the Connect piece to send emails/texts/post to internet/Facebook/twitter all with one tool. This would be a step towards providing more comprehensive & integrated communication.

Switching to the Blackboard software products will have a net additional expense of \$3,451 per year.

Q: Did administration look at other vendors? The I.T. department looked at custom development several years ago. The integration that Blackboard provides is very unique and cost effective so it was very hard for us not to consider. It was also clarified how Campus Messenger and the Portal with the new App could be used by parents.

Q: What are the implementation plans? Testing is to begin in the spring of 2016 with full implementation for the start of school in August 2016.

2016-17 Budget Update – Administration presented an overview of the financial changes since the December 1st Board Meeting. From November through January, the state has adjusted subsidy allocations downward by approximately \$1.5M.

Q: What is the method used to determine state subsidies for 2015-16? The current state allocation methodology is a 1% increase over actual receipts for the 2014-15 school year which again, is about \$1.5M below the allocation Governor Wolf proposed in his budget address for the 2015-16 budget year.

The mandated retirement contributions were adjusted upward from December to January by 1.2% due to actuarial projections. This adjustment is estimated add an additional \$500,000 to the 2016-17 retirement expense taking it from \$5,900,000 to \$6,400,000 over the 2015-16 expense. The total retirement expense for 2016-17 is projected to be \$44,900,000 of which the state of Pennsylvania will reimburse the district for 50% of the cost.

Expenditures putting upward pressure on the budget are:

- Increased mandated state retirement contributions +16.2%.
- Projected increase in the cost of prescription benefits +10.5%.
- Increased overhead associated with administering the district health care plan under the Affordable Health Care Act requirements, and administering State mandated background checks and associated record keeping and correspondence.

Expenditures putting downward pressure on the budget are:

- Health care expenses associated with doctors and hospitals are projected to be below the Act 1 base index of 2.4%.

- The cost of fuels and utilities are declining.
- Student enrollment is declining and appropriate staff reductions are being made to any areas the enrollment decline impacts.
- Principal and interest payments are declining due to the district debt prepayment plan.

Revenues for the current fiscal year, 2015-16 are projected to exceed the budgeted amount by approximately \$4.3 million.

Each budget cycle, the district applies for exceptions to the Act 1 base limit just in case state subsidies are reduced to a point where the local revenues cannot offset the state reduction through growth of real estate assessed values.

Major goals of the 2016-17 budget are:

- Keep tax increases to a minimum or zero
- Prepare for the continued large retirement rate increases over the next three years
- Minimize the growth in health care costs
- Plan for future debt reduction
- No future borrowing, pay cash for technology, school buses, and building renovations
- Continue to fund and assess district initiatives for 2016-17
 - Finalize elementary wireless network access
 - Expand Extra Duty Responsibilities (EDR's)
 - Establish iPad lending library for grades 3 through 6 students
 - Maintain our class size
 - Add 4 teachers to the Q.U.E.S.T. program (expense offset by enrollment decline)
 - Update materials for elementary math

The Finance Committee asked administration to refine some of the wording associated with budget goals and budget pressure points in preparation for the next School Board meeting budget presentation.

Status of the 2014-15 Audit – A spreadsheet was provided to the committee that detailed the types of audits the district must undergo as well as the areas of information that is reviewed by each auditor. Currently, the district is audited by eight different organizations that have reviews ranging from yearly audits to four-year cycles. A copy of the 2014-15 audit report was distributed. This is the yearly audit for the 2014-15 school year which is complete with a clean opinion by the audit firm.

The committee asked that the auditor attend the February Finance Committee meeting to review the audit report, discuss the process the firm uses to verify school district accounting information, and compare CBSD financial health with our school district clients. In addition, the auditors will be prepared to give their opinion on the utility of maintaining a reserve for Other Post-Employment Benefits (OPEB).

The committee also discussed the value of an outside review of business office processes and procedures. The committee directed administration to develop a scope of work, create costs estimates and, partner with the Pennsylvania Association of School Business Officials (PASBO) to conduct a review.

2015-16 Budget Transfers - The annual expenditure budget is approved in a detailed state mandated format. As the fiscal year proceeds, actual expenditures may exceed the original budget in certain expense line items and also actual required expenditures may fall below the original budget in other categories. The State requires that the Board approve budgetary transfers to cover all higher than anticipated expenditures that occur within budget categories. Administration reviewed budgetary transfers needed to adjust the 2015-16 budget as a part of on-going budget maintenance. As budgets lines continue to tighten, it is anticipated that budget transfers will be needed every other month or so. The committee recommended this item be placed on the School Board agenda for consideration.

Real Estate Tax Bill Late Notice Post Cards – After October 31st of each year, any real estate tax bill that is unpaid from the July 1st billing cycle incurs a 10% penalty according to Pennsylvania tax collection law. This is a substantial penalty and it makes tax payers very upset when they forgot to pay the bill or had other circumstances that caused them to miss the deadline. A recommendation is to send out postcards on October 15th of each year to any taxpayer who has not paid their bill. This reminder notice is estimated to cost about \$3,000 per year but will help save the tax payer penalty payments and eliminate many angry phone calls. The Finance Committee directed administration to implement this process in the 2016-17 school year.

ADJOURNMENT

The meeting adjourned at 9:20 p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Human Resources Committee Notes
January 13, 2016

MEMBERS PRESENT

PRESENT

Paul Faulkner, Chairperson
Sharon Collopy, Member
Karen Smith, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS

Beth Darcy
Glenn Schloeffel
Jerel Wohl

Dr. David Bolton
Dr. Nancy Silvius
Dr. David Weitzel
Andrea DiDio-Hauber

COMMITTEE MEMBERS ABSENT

Stephen Corr, Member

PUBLIC COMMENT

There was no public comment.

PREVIOUS MEETING NOTES

There were no changes to the meeting notes of October 14, 2015

INFORMATION/DISCUSSION

Day-to-Day Substitute Training – Ms. Hauber provided an update to the committee regarding the first day of substitute training which was held January 13 and 14, 2016. There were 125 individuals registered and 75 individuals on the waiting list for the next training. The first day began with some cancellations due to the icy morning, but overall the first day was a success. Mrs. Collopy asked about the cost of the training and if, after they substituted, they could get the \$75 reimbursed. Ms. Hauber stated that the \$75 charge covered the cost of food, supplies, and two certifications including the 2015-2016 school year and the 2016-2017 school year. After payment of the supplies, food and certifications the district is even. Ms. Hauber went on to share that the demographics of the training was for those individuals holding a bachelor's degree that wished to become trained to substitute for Central Bucks School District. Mrs. Darcy asked how long it will take for these individuals to get their certifications. Ms. Hauber indicated that it is a priority and if all required paperwork is submitted they should be certified by January 22, 2016. Mr. Schloeffel asked why we don't use the BCIU for substitutes. Ms. Hauber responded by informing the group the BCIU contracts with Source for Teachers for day-to-day substitute teachers. The fill rates for substitute teachers with Source for Teachers has been much less successful then our own fill rates and those districts that have signed on with Source for Teachers have not been pleased with the low fill rates. Mr. Schloeffel requested more information on substitute fill rates. Ms. Hauber indicated that she will gather the data and send to Board Members.

Discussion and Action Items – Policies 317, 417, 517, 824 and 916

Policy 317, 417 and 517: Ms. Hauber notified the committee that these three policies are the same policies with minor language differentiation for classified, professional and administrative staff. Ms. Hauber indicated that the updating of these three policies from PSBA is a result of the new Act 126 language changes. Mr. Gamble requested a change to policies 317, 417 and 517 to state "district property" rather than school grounds. The committee agreed.

Policy 824 and 916: The committee moved on to policies 824 and 916 with questions. Mrs. Collopy asked about policy 824, number 4 regarding touching a student without an educational reason. Ms. Collopy indicated that this language caused her some concern as there are occasions where an elementary school child will hug someone and she would not want them to think they are violating this policy. Mrs. Collopy asked if there is a list of educational reasons to touch a child. Ms. Hauber indicated she was not sure, but could inquire. Mrs. Smith asked how we are going to handle the acknowledgement sign off on page 5 of policy 916. A suggestion was made for electronic signature. Ms. Hauber will determine the most efficient way to roll this policy out and receive a signed acknowledgement in return. Mr. Wohl asked if Board members need clearances. Ms. Hauber indicated only if they intend to volunteer on a regular basis in a school building or attending an overnight field trip. Mrs. Darcy suggested that the Board Members should lead by example and obtain their clearances.

Discussion Items - Mrs. Darcy requested that when bringing pre-deliberational materials forward they be shared with all before going to the board for a vote. There was discussion about when material becomes public. Mrs. Darcy then requested that all materials be marked “draft.”

Mrs. Smith requested that a discussion be held at the next HR Committee meeting about how to speed up the process to change employment status of the special education E.A.s. Mrs. Smith would also like added to the next agenda a discussion about the 2-hour delay and teachers reporting to school when the students are reporting.

Information Item - Principles of Responsible Conduct – Ms. Hauber updated the committee on the progress of collecting information on the principles of responsible conduct. Ms. Hauber has been working with the Pennsylvania Department of Education to bring a training on this subject to the district. Ms. Hauber confirmed that there is a detailed training component in the Act 126 training required by all school district employees. District administration will continue to discuss this topic and review the training when it is made available and determine when we are able to offer it our employees.

ANNOUNCEMENTS

The next scheduled meeting is February 10, 2016.

ADJOURNMENT

Notes submitted by Andrea L. DiDio-Hauber, Director of Human Resources and Administrative Liaison to the Human Resources Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
January 20, 2016

Committee Members Present

Glenn Schloeffel, Chairperson
John Gamble, Member
Dennis Welden, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Jerel Wohl	Beth Darcy
Steve Corr	Paul Faulkner
Karen Smith	Sharon Collopy
Dr. Dave Weitzel	Ken Rodemer
Dave Matyas	

The meeting was called to order at 6:00 PM by Glenn Schloeffel.

PUBLIC COMMENT

Mr. Schneider discussed the service memorial planned for Patriot Stadium and the desire of the stadium committee to recognize (7) individuals.

REVIEW OF MEETING NOTES

The November 18, 2015 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report. Ken distributed a sketch and reviewed the proposed paving project at Cold Spring ES. This project will be reviewed at the February Operations Committee.

Scott Kennedy discussed the bid results for the Band Tower at CB East HS. The committee discussed the bid results and the fact that the CB East band parents were contributing \$15,000 to this project. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy reviewed the bid results for the infiltration pit at Holicong/East. This project may be part of a settlement with the ongoing litigation at East. The recommendation for now is to reject the bids pending further litigation. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy presented a proposal to install a UV disinfecting system for the CB South pool. Discussion about the benefits. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy reviewed the design sketches for the CB East Memorial including the proposed plaques and locations for names. Discussion between the committee and Mr. Schneider. The committee decided the following: Scott Kennedy & Ken Rodemer would work with the architect to provide additional space for names in case they are needed in the future; Dr. Weitzel and Scott Kennedy would work with the administration at East to locate an area in the stadium where the (7) individual plaques from the stadium could be displayed.

Scott Kennedy suggested the next security enhancement to our schools would involve installing security film at each main entrance vestibule. A video (3M) detailing the benefits of the security film was shown to the committee. The committee agreed to move forward with obtaining bids for this project.

The committee continued the discussion about air conditioning the remaining schools. Scott Kennedy will get a proposal from an engineering firm to study (2) schools and develop cost estimates for air conditioning in those two buildings. The committee agreed.

Scott Kennedy reviewed the existing Facility Use Policy and the proposed changes to be considered for approval. The committee decided to continue this discussion at the February Operations Committee meeting.

The Committee discussed the formation of an Ad Hoc Policy Committee which would be presented to the full Board.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, November 17, 2015 at 7:00 PM at the Bucks County Intermediate Unit #22 Samuel Everitt, 145 Forsythia Drive, South, Levittown, Pennsylvania 19056, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, led by the students in Sandy Slavin's KenCrest Head Start Class in BCIU at Samuel Everitt in the Neshaminy School District.

ROLL CALL
ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mr. John D' Angelo (Bristol Borough)
Mr. Stephen Corr (Central Bucks)
Mrs. Wanda Kartal (Morrisville)
Mrs. Sandra Weisbrot (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)
Mrs. Ada Miller (Pennridge)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT:

Members

Mrs. Patricia Sexton, Vice President (Council Rock)
Mrs. Pamela Strange (Bensalem)
Mrs. Helen Cini (Bristol Township)
Mrs. Susan Cummings (Neshaminy)

OFFICERS:

Executive Director

Dr. Mark Hoffman

Deputy Executive Director

Dr. Michael Masko

Treasurer

Mrs. Paula Harland

Secretary

Mrs. Elizabeth Bittenmaster

PRESENTATION – A presentation was made by Principal Shannon Krommelbein-Fein on Bucks County Intermediate Unit #22 Samuel Everitt.

SPECIAL EDUCATION MINI REPORT – The mini report was provided by Shannon Krommelbein-Fein on Bucks County Intermediate Unit #22 Samuel Everitt.

PROGRAMS & SERVICES MINI REPORT – The mini report was provided by Shannon-Fein Krommelbein on Integrating Educational Technology into BCIU#22 Samuel Everitt.

AWESOME NEWS REPORT – Dr. Hoffman shared various awesome news.

PUBLIC PARTICIPATION – Mrs. Beth Teitelman thanked Mrs. Sexton and Mrs. Cummings for their years of service.

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Sandra Weisbrot, and passed unanimously by voice vote of nine (9) Board Members, the Board approved Items #1 – 24 with the exception of Items #6 and #12, which were approved separately:

APPROVAL OF MINUTES

Approved the Minutes from the October 20, 2015, 2015 Board Meeting. (Refer to Minutes in November 17, 2015 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2015 through October 31, 2015. (Refer to Report in November 17, 2015 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of October 2015. (Refer to Report in November 17, 2015 Board Agenda).

APPROVAL OF BUDGET APPROVAL

Approved the 2014-2015 Title II, Part A-Nonpublic Budget for the period of July 1, 2014 to June 30, 2015 in the amount of \$32,034. (Refer to Report in November 17, 2015 Board Agenda).

APPROVAL OF BUDGET REVISION

Approved the 2015-2016 Education for Children and Youth Experiencing Homelessness – Region #8 Budget Revision for the period of July 1, 2015 to September 30, 2016 in the amount of \$247,546. (Refer to Report in November 17, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Affiliation Agreement with Drexel University for Nursing and Health Professions for the period of November 17, 2015 through June 30, 2017 at no cost. (Refer to Agreement in November 17, 2015 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Memorandum of Agreement with Pennsylvania State University for Communication Sciences and Disorders for the period of July 1, 2015 through July 1, 2016 and year-to-year thereafter unless terminated by either party at no cost. (Refer to Agreement in November 17, 2015 Board Agenda)

APPROVAL OF PRIVATE PROVIDER AGREEMENTS

Approved the Special Education School Age Private Provider Agreements for the period of November 17, 2015 through June 30, 2016 for an estimated total amount of \$161,280. (Refer to Agreements in November 17, 2015 Board Agenda)

APPROVAL OF PROPOSAL

Approved to accept RTI, Inc.'s Proposal and invoice districts for their proportionate share of the Homestead/Farmstead Application Mailing for the period of December 2015/January 2016 for an estimated cost of \$31,705. (Refer to Proposal in November 17, 2015 Board Agenda)

APPROVAL OF CONTRACTS

Approved the Title I Nonpublic Remedial Reading Instruction Contracts with Centennial, Pennsbury and Upper Moreland Township School Districts for the period of August 25, 2015 to June 30, 2016 for a revenue amount of \$38,262.72. (Refer to Contracts in November 17, 2015 Board Agenda)

APPROVAL OF AGREEMENTS

Approved the Agreements to provide Technical Application Workshops to the Trevoise Day School on October 16, 2015 for the revenue amount of \$350, and St. Ignatius Home and School on November 19, 2015 for the revenue amount of \$250. (Refer to Agreements in November 17, 2015 Board Agenda)

APPROVAL OF CONTRACTS AND PURCHASES

Approved the Contracts & Purchases for the month of November 2015 in the amount of \$59,939.18 as follows:

CONTRACTS	DESCRIPTION	BUDGET	AMOUNT
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Sharon Diggans	Presenter Agreement for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	\$0.00
A Fishman Consulting LLC	Presenter Agreement for Workshop on November 13, 2015	Local In-Service	\$1,000.00
Pamela Girvin Hackett	Presenter Agreement for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Candice Donnelly Knox	Presenter Agreement for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Adam Lorence	Presenter Agreement for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Pathways to Quality, LLC	Provide Professional Development Training for Head Start Teachers/Teachers Assistants on November 3, 2015 Plus Expenses	Head Start	1,950.00
Michele A. Spack	Presenter Agreement for One (1) Session at the Gifted Conference on November 18, 2015 Plus Mileage Reimbursement	Local In-Service	75.00
Teaching Strategies, LLC	Online Services Agreement for Curriculum Management System August 1, 2015 - July 31, 2016	Head Start	5,368.42
Joseph H. Werner, MD	Consultant Agreement for 2015-2016 School Year	Project Access	10,000.00
Worth & Company, Inc.	Preventive Maintenance Contract on HVAC System at Quakertown Center Classroom as Required by Lease through March 2016, Quarterly @\$238.75	School Age Special Ed	955.00
		Sub-Total:	\$19,348.42

PURCHASES	DESCRIPTION	BUDGET	AMOUNT
ePlus Technology	Continued Support for SAN, January 1, 2016 to December 31, 2016	Technology Services	\$24,532.76
ESM Solutions Corporation	E-School Mail Subscription for Easy Bid Software Annual Hosting & Support Fee December 10, 2015 to December 9, 2016	Purchasing	7,658.00

IDEATECTS, Inc.	Additional Services with IDEATECTS to Provide Leadership Dynamics to the Neshaminy School District	Leaderships Dynamics	6,000.00
Marybeth Newberry	Additional Services for Literacy Coaching to Bristol Township School District	Keystones to Opportunity	2,400.00

Sub-Total: \$40,590.76

Grand Total: \$59,939.18

APPROVAL OF AMENDMENT TO AGREEMENT

Approved the First Amendment to Agreement dated November 18, 2014 with The Church of St. Andrew and St. Monica to provide evaluation services for the period of October 1, 2015 to September 30, 2017 for revenue in the amount of \$47,892. (Refer to Amendment to Agreement in November 17, 2015 Board Agenda)

APPROVAL OF AMENDMENT TO AGREEMENT

Approved the First Amendment to Agreement dated November 18, 2014 with the Lower Bucks Family YMCA (Cohort 7 Year 2 and Year 3 of the Pennsylvania 21st Century Community Learning Center Grants) to provide evaluation services for the period of October 1, 2015 to September 30, 2017 for revenue in the amount of \$48,000. (Refer to Amendment to Agreement in November 17, 2015 Board Agenda)

APPROVAL OF AMENDMENT TO AGREEMENT

Approved the First Amendment to Agreement dated October 21, 2014 with the Lower Bucks Family YMCA (Cohort 6A Year 4 of the Pennsylvania 21st Century Community Learning Center Grants) to provide evaluation services for the period of October 1, 2015 to September 30, 2017 for revenue in the amount of \$11,700. (Refer to Amendment to Agreement in November 17, 2015 Board Agenda)

APPROVAL OF REVISED LEASE AGREEMENT

Approved the Revised Lease Agreement to Emilie Methodist Church for maintenance and Internet access in two classrooms for the period of July 1, 2015 through June 30, 2016 for an additional cost of \$4,350 (Refer to Agreement in November 17, 2015 Board Agenda)

APPROVAL OF PRIVATE PROVIDER AGREEMENTS

Approved the Early Childhood Private Provider Agreements for the period of July 1, 2015 through June 30, 2016 for a total amount of \$250,213. (Refer to Agreements in November 17, 2015 Board Agenda)

APPROVAL OF AWARD FOR AUDIOMETRIC EXAMINATION/TESTING SUITE BID

Approved the Award for the Audiometric Examination/Testing Suite Bid #16-120 for the Fall 2015 – Winter 2016 in the amount of \$50,595 to e3 Diagnostics d/b/a e3 Midlantic Technologies Group.

APPROVAL OF BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING GROUP BID

Approved to Award the Bucks County Schools Cooperative Purchasing Group Bid #16-611 Nurse and Trainer for the period of January 1, 2016 through December 31, 2016 in the amount of \$65,135.77 to the following recommended vendors:

Vendors Recommended for Award:

Delcrest Medical Services	\$11,542.86
Henry Schein, Inc.	\$13,584.37
Medco Supply Company	\$7,451.33
Moore Medical, LLC	\$15,380.77
School Health Corporation	\$17,176.44

APPROVAL OF BUILDING RENOVATIONS

Approved the renovation of the first floor computer lab for use by the Early Intervention and Audiology Departments during the Fall/Winder 2015 utilizing S.J. Thomas Co., Inc. at an estimated cost of \$22,000.

APPROVAL OF SECOND AND FINAL READING OF POLICY

Approved the Second and Final Reading of Policy 716 – Integrated Pest Management. (Refer to Policy in November 17, 2015 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (A through H) as amended. (Refer to attached Report dated November 17, 2015).

Upon a motion by Mrs. Carol Clemens, seconded by Mr. Ron Jackson, and passed unanimously by roll call vote of nine (9) Board Members, the Board approved Item #6:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mrs. Ada Miller	Y
Mrs. Carol Clemens	Y	Mr. John D'Angelo	Y
Mr. Stephen Corr	Y	Mrs. Alison Smith	Y
Mrs. Sandra Weisbrot	Y	Mr. Ron Jackson	Y
Mrs. Wanda Kartal	Y		

ACCEPTANCE OF BOARD MEMBER RETIREMENT AND APPOINTMENT

Accepted the Retirement of Mrs. Patricia Sexton as Vice President of the Bucks County Intermediate Unit #22 and Board Member of the Council Rock School District, and the Appointment of Mr. Stephen Corr to serve as Vice President of the Bucks County Intermediate Unit #22 Board of School Directors for the period of December 4, 2015 until June 30, 2016.

Upon a motion by Mr. John D'Angelo, seconded by Mr. Stephen Corr, and passed unanimously by voice vote of nine (9) Board Members, the Board approved Item #12:

APPROVAL OF AGREEMENT

Approved the Agreement with Catapult Learning to provide Auxiliary Services to Nonpublic Students for the period of July 1, 2015 to June 30, 2016 for an amount not to exceed \$3,005,251. (Refer to Agreement in November 17, 2015 Board Agenda)

INFORMATION ITEM: Mrs. Rebecca Malamis provided a Legislative Report.

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC PARTICIPATION - None

ADJOURNMENT

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Alison Smith, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:08 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, January 19, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 9, 2016

FOR ACTION: Accounts Payable Check Register Approval

The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated January 26, 2016, February 1, 2016, and February 4, 2016; and Fund 3 checks dated January 28, 2016.

RECOMMENDATION:

The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.

Fund ①

Bank Account - Check Details by Date

Central Bucks School District

January 28, 2016 11:45 AM

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BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 01/26/16

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
01/26/16	190353	17270	21ST CENTURY CYBER CHARTER SC	9,273.15	0.00	Posted
01/26/16	190354	16454	A.B.E. RADIATION MEASUREMENTS LAB	2,873.78	0.00	Posted
01/26/16	190355	11592	ACHIEVEMENT HOUSE CHARTER SC	2,349.45	0.00	Posted
01/26/16	190356	18120	ADVANCED PROTECTION COMPANY	1,932.00	0.00	Posted
01/26/16	190357	18437	AGILE SPORTS TECHNOLOGIES	2,132.00	0.00	Posted
01/26/16	190358	000062	ALBERTSONS	110.21	0.00	Posted
01/26/16	190359	C05150	ALDERFER, CARA	752.50	0.00	Posted
01/26/16	190360	7139	ALL PRO SOUND	514.00	0.00	Posted
01/26/16	190361	000126	ALLEN INC., GEORGE C.	3,440.00	0.00	Posted
01/26/16	190362	17387	ANALYTICAL LABORATORIES INC	0.00	0.00	Voided
01/26/16	190363	17387	ANALYTICAL LABORATORIES INC	0.00	0.00	Voided
01/26/16	190364	17387	ANALYTICAL LABORATORIES INC	795.00	0.00	Posted
01/26/16	190365	17391	ARAMARK	4,887.39	0.00	Posted
01/26/16	190366	PT1001	ARTHUR MCNERNY	195.58	0.00	Posted
01/26/16	190367	1665	ASCD	59.00	0.00	Posted
01/26/16	190368	18258	ASPER, DAN	58.76	0.00	Posted
01/26/16	190369	16306	ATI PHYSICAL THERAPY	6,800.00	0.00	Posted
01/26/16	190370	16228	AUSTILL'S REHABILITATION SERVICE	122,296.80	0.00	Posted
01/26/16	190371	G09753	BEYERLE, GREGORY	1,550.00	0.00	Posted
01/26/16	190372	8970	BIO-RAD LABORATORIES INC	121.20	0.00	Posted
01/26/16	190373	17537	BITSKO, SUSAN	78.72	0.00	Posted
01/26/16	190374	000620	BRETT, E. T. BUSINESS	282.42	0.00	Posted
01/26/16	190375	18212	BRIAN FILIPS	77.63	0.00	Posted
01/26/16	190376	000720	BUCKS COUNTY IU #22	149,456.00	0.00	Posted
01/26/16	190377	000738	BUCKS COUNTY WATER & SEWER	4,724.72	0.00	Posted
01/26/16	190378	17116	BUCKS LEARNING ACADEMY	24,327.00	0.00	Posted
01/26/16	190379	G9408	BUNNER, RACHEL	657.00	0.00	Posted
01/26/16	190380	C05083	BUTLER, JENNIFER	201.25	0.00	Posted
01/26/16	190381	17381	CAMPBILL SPECIAL SCHOOL INC	3,949.92	0.00	Posted
01/26/16	190382	000858	CANON FINANCIAL SERVICES, INC.	23,783.05	0.00	Posted
01/26/16	190383	000900	CAROLINA BIO SUPPLY CO. (STC)	1,570.23	0.00	Posted
01/26/16	190384	A01015	CAUGHIE, BRIAN	3,132.00	0.00	Posted
01/26/16	190385	3268	CENTRAL BUCKS REGIONAL POLICE	9,594.00	0.00	Posted
01/26/16	190386	4961	CENTRAL SUSQUEHANNA IU	135.00	0.00	Posted
01/26/16	190387	18283	CIRRUS GROUP LLC	727.50	0.00	Posted
01/26/16	190388	16230	CLARITY SERVICE GROUP	840.00	0.00	Posted
01/26/16	190389	7025	CLARKE ANALYTICAL INSTRUMENTS,	337.00	0.00	Posted
01/26/16	190390	18377	CLAUDIA GROVES CHERNOW, MD	900.00	0.00	Posted
01/26/16	190391	17721	CLAYTON, RALPH	216.51	0.00	Posted
01/26/16	190392	12697	COLORADO TIME SYSTEMS	4,705.00	0.00	Posted
01/26/16	190393	10245	COMMONWEALTH CONNECTIONS AC	34,950.96	0.00	Posted
01/26/16	190394	17054	COMPSERVICES, INC	1,035.00	0.00	Posted
01/26/16	190395	16619	COUNTRY REPORTS.ORG	88.00	0.00	Posted
01/26/16	190396	000709	COURIER TIMES INC	1,363.93	0.00	Posted
01/26/16	190397	001434	COYNE CHEMICAL	372.50	0.00	Posted
01/26/16	190398	008150	CURTIS, JANE	491.23	0.00	Posted
01/26/16	190399	001584	D & H DISTRIBUTING CO	108.94	0.00	Posted
01/26/16	190400	16456	D ARMSTRONG INSTALLATIONS	3,288.00	0.00	Posted
01/26/16	190401	001674	DELTA DENTAL OF PENNSYLVANIA	111,765.79	0.00	Posted
01/26/16	190402	001692	DEMCO	98.79	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

January 28, 2016 11:45 AM

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BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 01/26/16

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
01/26/16	190403	001720	DETLAN EQUIPMENT INC.	47.10	0.00	Posted
01/26/16	190404	G09374	DETWELER, COREY	713.93	0.00	Posted
01/26/16	190405	7831	DIGITAL SOFTWARE SOLUTIONS, LL	3,000.00	0.00	Posted
01/26/16	190406	G09237	DIMARZIO, GILLIAN	133.40	0.00	Posted
01/26/16	190407	14152	DIRECT ENERGY	14,772.12	0.00	Posted
01/26/16	190408	008181	DOMAN, KAREN	135.41	0.00	Posted
01/26/16	190409	G09411	DONOHUE, HALEY	657.00	0.00	Posted
01/26/16	190410	001878	DOYLESTOWN ELEC. SUPPLY CO.	53.51	0.00	Posted
01/26/16	190411	3280	DOYLESTOWN TOWNSHIP	972.00	0.00	Posted
01/26/16	190412	002014	EAGLES PEAK SPRING WATER INC	286.00	0.00	Posted
01/26/16	190413	17216	EDUCERE, LLC	718.00	0.00	Posted
01/26/16	190414	17756	EMR POWER SYSTEMS LLC	263.70	0.00	Posted
01/26/16	190415	16493	ENTRANCE SYSTEMS INC	9,300.00	0.00	Posted
01/26/16	190416	13609	EWING SPORTS CENTER	90.00	0.00	Posted
01/26/16	190417	G09757	FERNANDEZ, KELLY	756.00	0.00	Posted
01/26/16	190418	G09754	FLANAGAN, JENNIFER	756.00	0.00	Posted
01/26/16	190419	17175	FLOTRAN PNEU-DRAULICS INC	135.28	0.00	Posted
01/26/16	190420	G09755	FOULKE, KIMBERLY	756.00	0.00	Posted
01/26/16	190421	4461	FOUNDATIONS BEHAVIORAL HEALTH	21,973.00	0.00	Posted
01/26/16	190422	17609	FOX, JEFF	75.00	0.00	Posted
01/26/16	190423	17956	G2 COMPUTERS	481.05	0.00	Posted
01/26/16	190424	002635	GEORGE'S TOOL RENTAL	24.75	0.00	Posted
01/26/16	190425	002757	GRAINGER INC	21.58	0.00	Posted
01/26/16	190426	002839	GROVE SUPPLY, INC.	67.02	0.00	Posted
01/26/16	190427	2392	HARRINGTON INDUSTRIAL PLASTICS	478.00	0.00	Posted
01/26/16	190428	5702	HEALTH MATS COMPANY	1,467.98	0.00	Posted
01/26/16	190429	003097	HEROLD'S PEST CONTROL CO.	2,000.00	0.00	Posted
01/26/16	190430	18441	HILL TOP PREPARATORY SCHOOL	34,600.00	0.00	Posted
01/26/16	190431	000739	HMS - HEALTH ADVOCATE	2,727.50	0.00	Posted
01/26/16	190432	17548	HMS SCHOOL FOR CHILDREN WITH	9,400.00	0.00	Posted
01/26/16	190433	003208	HOME DEPOT	817.34	0.00	Posted
01/26/16	190434	005245	HORSHAM CLINIC	0.00	0.00	Voided
01/26/16	190435	005245	HORSHAM CLINIC	1,652.00	0.00	Posted
01/26/16	190436	004273	I. MILLER PRECISION	520.00	0.00	Posted
01/26/16	190437	1914	INDUSTRIAL CONTROLS DISTRIBUTO	1,978.59	0.00	Posted
01/26/16	190438	NT1004	INFINITY BLDG GRP LLC	307.76	0.00	Posted
01/26/16	190439	4580	INTELLICOM SYSTEMS, INC	985.00	0.00	Posted
01/26/16	190440	18044	INTERNATIONAL LITERACY ASSOCIA	45.00	0.00	Posted
01/26/16	190441	8527	INTERQUEST DETECTION CANINES	225.00	0.00	Posted
01/26/16	190442	003420	INTERSTATE TAX SERVICE, INC.	1,217.10	0.00	Posted
01/26/16	190443	G09756	JARLSBERG, JESSICA	900.00	0.00	Posted
01/26/16	190444	F08062	JEFFERS, AMY	1,550.00	0.00	Posted
01/26/16	190445	3526	JOHNSON CONTROLS CO.	5,071.00	0.00	Posted
01/26/16	190446	G09261	KELLY, MICHAEL	63.94	0.00	Posted
01/26/16	190447	1658	KIDS PEACE NATIONAL CENTERS	116.00	0.00	Posted
01/26/16	190448	G09176	KIESEL, TESSA	650.00	0.00	Posted
01/26/16	190449	003744	KURTZ BROS	446.70	0.00	Posted
01/26/16	190450	1190	LABS, SHERRY B.	13.23	0.00	Posted
01/26/16	190451	003777	LAKESIDE EDUCATIONAL NETWORK	60,008.70	0.00	Posted
01/26/16	190452	11833	LEGO EDUCATION	1,090.30	0.00	Posted

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Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
01/26/16	190453	17444	LIBERTY VALUATION GROUP, LLC	2,000.00	0.00	Posted
01/26/16	190454	003996	MACGILL & CO., WM. V.	478.00	0.00	Posted
01/26/16	190455	16315	MAILLIE LLP	7,000.00	0.00	Posted
01/26/16	190456	17887	MARPLE NEWTOWN SCHOOL DISTRI	31,140.00	0.00	Posted
01/26/16	190457	G09621	MARTINI, JENA	1,550.00	0.00	Posted
01/26/16	190458	008554	MCGLYNN, JULIE	43.70	0.00	Posted
01/26/16	190459	G09658	McLAUGHLIN, JACQUELINE	1,844.00	0.00	Posted
01/26/16	190460	008783	MENNA JOAN	63.97	0.00	Posted
01/26/16	190461	1374	METCOFF, IRENE	900.00	0.00	Posted
01/26/16	190462	004234	MICHEL CO INC, R.E.	340.03	0.00	Posted
01/26/16	190463	9513	MOBILE LIFTS, INC.	475.00	0.00	Posted
01/26/16	190464	004365	MORNING CALL, THE	838.00	0.00	Posted
01/26/16	190465	004395	MT, LAKE POOL & PATIO	319.60	0.00	Posted
01/26/16	190466	NT1005	MUIR, SHERRY	643.71	0.00	Posted
01/26/16	190467	G09251	MURTHA, JOHN C.	176.40	0.00	Posted
01/26/16	190468	G09746	MYERS, ELIZABETH	21.85	0.00	Posted
01/26/16	190469	17656	NATIONAL ENERGY CONTROL CORP	970.70	0.00	Posted
01/26/16	190470	G09647	NISZCZAK, ELIZABETH	1,080.00	0.00	Posted
01/26/16	190471	004609	NORTH PENN WATER AUTHORITY	199.30	0.00	Posted
01/26/16	190472	1682	NOVA	4,554.75	0.00	Posted
01/26/16	190473	004638	OFFICE BASICS	0.00	0.00	Voided
01/26/16	190474	004638	OFFICE BASICS	0.00	0.00	Voided
01/26/16	190475	004638	OFFICE BASICS	1,488.73	0.00	Posted
01/26/16	190476	18031	OUR TOWNE CATERING	2,805.00	0.00	Posted
01/26/16	190477	14954	PA DISTANCE LEARNING CHARTER S	3,160.30	0.00	Posted
01/26/16	190478	G09473	PAGLIONE, JENNA	657.00	0.00	Posted
01/26/16	190479	17739	PAPCO	69,337.17	0.00	Posted
01/26/16	190480	G09094	PATTERSON, CHRISTIE	657.00	0.00	Posted
01/26/16	190481	NT1003	PATTON, MARIA	2,680.46	0.00	Posted
01/26/16	190482	004374	PAUL B MOYER & SONS, INC.	185.06	0.00	Posted
01/26/16	190483	4310	PERKINS/TP TRAILERS, INC.	175.00	0.00	Posted
01/26/16	190484	004929	PETTY CASH COMMUNITY SCHOOL	428.79	0.00	Posted
01/26/16	190485	004920	PETTY CASH GAYMAN	218.67	0.00	Posted
01/26/16	190486	004933	PETTY CASH TRANSPORTATION	478.25	0.00	Posted
01/26/16	190487	4494	PETTY CASH-CURRICULUM	310.95	0.00	Posted
01/26/16	190488	11699	PHILADELPHIA EXTRACT COMPANY	398.35	0.00	Posted
01/26/16	190489	005172	PLUMSTEAD CHRISTIAN SCH	17,311.32	0.00	Posted
01/26/16	190490	005179	PLUMSTEAD TWP.	2,547.76	0.00	Posted
01/26/16	190491	005304	PUBLIC SCH EMP RET SYSTEM	218.28	0.00	Posted
01/26/16	190492	18390	PUREFLOW WATER COMPANY	368.00	0.00	Posted
01/26/16	190493	PT1002	RICHARD & LINDA ZOLTY	350.26	0.00	Posted
01/26/16	190494	005480	RIO GRANDE	1,016.75	0.00	Posted
01/26/16	190495	C05020	ROBBINS, ROGER	100.00	0.00	Posted
01/26/16	190496	12677	ROTO-ROOTER SERVICES COMPANY	460.00	0.00	Posted
01/26/16	190497	005585	S.D.I.C.	10,233.44	0.00	Posted
01/26/16	190498	17022	SALISBURY TOWNSHIP SCHOOL DIS	3,000.84	0.00	Posted
01/26/16	190499	G09442	SAYLOR, CATHERINE	1,042.00	0.00	Posted
01/26/16	190500	G09648	SCALA, JENNIFER	774.50	0.00	Posted
01/26/16	190501	008825	SCHMIDT, BRIDGET	1,140.00	0.00	Posted
01/26/16	190502	17777	SCIENTIFIC WATER CONDITIONING	2,150.00	0.00	Posted

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Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
01/26/16	190503	005681	SEARS HARDWARE	727.62	0.00	Posted
01/26/16	190504	005706	SERVICE TIRE TRUCK CENTERS, INC	307.42	0.00	Posted
01/26/16	190505	G09402	SHAFFER, JUDITH	64.29	0.00	Posted
01/26/16	190506	005730	SHERWIN WILLIAMS CO	218.21	0.00	Posted
01/26/16	190507	G09751	SICA, PATRICE	34.22	0.00	Posted
01/26/16	190508	005771	SIMPLEX GRINNELL LP	554.00	0.00	Posted
01/26/16	190509	G09447	SMITH, KAREN	705.00	0.00	Posted
01/26/16	190510	G09627	STAFFORD, AMY	628.50	0.00	Posted
01/26/16	190511	5207	STEPS TO LITERACY, LLC	961.63	0.00	Posted
01/26/16	190512	12781	STU KUKLA	331.38	0.00	Posted
01/26/16	190513	8689	SUNESYS, INC.	6,600.00	0.00	Posted
01/26/16	190514	18440	TADS	2,000.00	0.00	Posted
01/26/16	190515	11593	TANNER SCHOOL FURNITURE	281.76	0.00	Posted
01/26/16	190516	B04017	TAYLOR, NICHOLAS	211.55	0.00	Posted
01/26/16	190517	1164	TELE SUPPLY	956.77	0.00	Posted
01/26/16	190518	5233	THE UPS STORE	87.79	0.00	Posted
01/26/16	190519	006169	TOWNE LOCK SHOPPE	171.00	0.00	Posted
01/26/16	190520	18439	TRACY & WAYNE MAURER	387.00	0.00	Posted
01/26/16	190521	G09109	TRANSUE, BONNIE	18.98	0.00	Posted
01/26/16	190522	12131	TRI-COUNTY ELECTRICAL SUPPLY	1,015.60	0.00	Posted
01/26/16	190523	006204	TRI-STATE ELEVATOR CO., INC.	1,702.00	0.00	Posted
01/26/16	190524	006268	UNITED REFRIGERATION INC.	178.65	0.00	Posted
01/26/16	190525	000511	VERIZON	1,176.16	0.00	Posted
01/26/16	190526	7947	VERIZON WIRELESS	7,213.21	0.00	Posted
01/26/16	190527	9914	VOGEL, PAULA PETRILLI	85.56	0.00	Posted
01/26/16	190528	C05067	WALLOFF, ALYSSA	2,362.35	0.00	Posted
01/26/16	190529	G09206	WALSH, RACHEL ELLIOT	43.13	0.00	Posted
01/26/16	190530	005640	WARD'S SCIENCE	213.27	0.00	Posted
01/26/16	190531	14441	WARREN F. DELONG, INC.	800.00	0.00	Posted
01/26/16	190532	006486	WARRINGTON TOWNSHIP	640.00	0.00	Posted
01/26/16	190533	006486	WARRINGTON TOWNSHIP	640.00	0.00	Posted
01/26/16	190534	006499	WARWICK TOWNSHIP WATER &	8,685.42	0.00	Posted
01/26/16	190535	16671	WASTE MANAGEMENT	16,515.74	0.00	Posted
01/26/16	190536	006525	WEHRUNG'S FAMILY HOME CTR. INC	68.45	0.00	Posted
01/26/16	190537	F08103	WEIR, MICHAEL	657.00	0.00	Posted
01/26/16	190538	006527	WELLS TECHNOLOGY, INC.	1,125.16	0.00	Posted
01/26/16	190539	G09752	WHITON, ELIZABETH	447.50	0.00	Posted
01/26/16	190540	16553	WILLIS OF PENNSYLVANIA, INC	467.00	0.00	Posted
01/26/16	190541	008964	WODYKA, SHARON	618.76	0.00	Posted
01/26/16	190542	B04058	WOODRING, HANNAH	657.00	0.00	Posted
01/26/16	190543	008549	WRIGHT, MARY	89.59	0.00	Posted
01/26/16	C009146	5818	B & H PHOTO-VIDEO, INC.	583.88	0.00	Posted
01/26/16	C009147	6484	BEGLEY, CARLIN & MANDIO	4,121.00	0.00	Posted
01/26/16	C009148	13648	BUCHANAN INGERSOLL & ROONEY P	2,905.00	0.00	Posted
01/26/16	C009149	13648	BUCHANAN INGERSOLL & ROONEY P	83.00	0.00	Posted
01/26/16	C009150	13648	BUCHANAN INGERSOLL & ROONEY P	3,550.00	0.00	Posted
01/26/16	C009151	13648	BUCHANAN INGERSOLL & ROONEY P	415.00	0.00	Posted
01/26/16	C009152	13648	BUCHANAN INGERSOLL & ROONEY P	207.50	0.00	Posted
01/26/16	C009153	13648	BUCHANAN INGERSOLL & ROONEY P	581.00	0.00	Posted
01/26/16	C009154	001221	COLONIAL ELECTRIC SUPPLY, INC.	795.00	0.00	Posted

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Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
01/26/16	C009155	001221	COLONIAL ELECTRIC SUPPLY, INC.	1,521.00	0.00	Posted
01/26/16	C009156	001221	COLONIAL ELECTRIC SUPPLY, INC.	28.50	0.00	Posted
01/26/16	C009157	001221	COLONIAL ELECTRIC SUPPLY, INC.	17.30	0.00	Posted
01/26/16	C009158	11773	CRITERION LABORATORIES, INC.	105.00	0.00	Posted
01/26/16	C009159	001980	DUFF SUPPLY CO.	53.70	0.00	Posted
01/26/16	C009160	1030	JOHNSTONE SUPPLY	60.30	0.00	Posted
01/26/16	C009161	14115	LORBER PLUMBING	26.40	0.00	Posted
01/26/16	C009162	005524	PHILIP ROSENAU CO., INC.	93.26	0.00	Posted
01/26/16	C009163	005524	PHILIP ROSENAU CO., INC.	98.99	0.00	Posted
01/26/16	C009164	005524	PHILIP ROSENAU CO., INC.	7,649.29	0.00	Posted
01/26/16	C009165	005524	PHILIP ROSENAU CO., INC.	1,231.61	0.00	Posted
01/26/16	C009166	005524	PHILIP ROSENAU CO., INC.	854.41	0.00	Posted
01/26/16	C009167	005524	PHILIP ROSENAU CO., INC.	2,268.15	0.00	Posted
01/26/16	C009168	005524	PHILIP ROSENAU CO., INC.	523.58	0.00	Posted
01/26/16	C009169	006178	TOZOUR-TRANE	9,364.50	0.00	Posted
01/26/16	C009170	5558	WEINSTEIN SUPPLY	383.16	0.00	Posted
01/26/16	C009171	5558	WEINSTEIN SUPPLY	271.02	0.00	Posted
01/26/16	C009172	5558	WEINSTEIN SUPPLY	391.96	0.00	Posted
01/26/16	C009173	5558	WEINSTEIN SUPPLY	151.26	0.00	Posted
01/26/16	C009174	5558	WEINSTEIN SUPPLY	296.82	0.00	Posted
01/26/16	C009175	16128	WIRELESS COMM & ELECTRONICS	61.98	0.00	Posted
			Totals for 01/26/16	1,005,593.03	0.00	

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Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
02/01/16	190544	13986	CA SDU	85.93	0.00	Posted
02/01/16	190545	009920	CBEA	71,318.63	0.00	Posted
02/01/16	190546	009921	CBESPA	13,576.77	0.00	Posted
02/01/16	190547	009923	CBTA	1,585.43	0.00	Posted
02/01/16	190548	010067	PHEAA	625.00	0.00	Posted
02/01/16	190549	010100	UNITED WAY OF BUCKS CO	265.82	0.00	Posted
			Totals for 02/01/16	87,457.58	0.00	

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Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
02/04/16	190550	18412	AAA STATE OF PLAY	589.25	0.00	Posted
02/04/16	190551	17998	AARON AIR LLC	894.36	0.00	Posted
02/04/16	190552	18120	ADVANCED PROTECTION COMPANY	1,150.00	0.00	Posted
02/04/16	190553	7139	ALL PRO SOUND	489.90	0.00	Posted
02/04/16	190554	000126	ALLEN INC., GEORGE C.	568.00	0.00	Posted
02/04/16	190555	18400	ALTERNATIVE BENEFIT SYSTEMS, IN	2,018.75	0.00	Posted
02/04/16	190556	16646	AMERICAN CLASSICAL LEAGUE	90.95	0.00	Posted
02/04/16	190557	17295	APPLE INC.	12,217.00	0.00	Posted
02/04/16	190558	8554	AQUA PA	1,051.70	0.00	Posted
02/04/16	190559	17391	ARAMARK	10.00	0.00	Posted
02/04/16	190560	18098	ARTS ACADEMY CHARTER SCHOOL	1,538.60	0.00	Posted
02/04/16	190561	7491	ASEPSIS	632.50	0.00	Posted
02/04/16	190562	6928	ATLANTIC ROOFING CORP.	8,410.00	0.00	Posted
02/04/16	190563	F08002	BERGER, SCOTT	206.77	0.00	Posted
02/04/16	190564	A00351	BIEBL, SUSAN	74.18	0.00	Posted
02/04/16	190565	000600	BOUND TO STAY BOUND BOOKS	3,629.30	0.00	Posted
02/04/16	190566	17626	BRAUN, LAURA	94.30	0.00	Posted
02/04/16	190567	1956	BROADVIEW NETWORKS	7,576.24	0.00	Posted
02/04/16	190568	009176	BUCKINGHAM TOWNSHIP	8,048.41	0.00	Posted
02/04/16	190569	000693	BUCKINGHAM TWP WATER & SEWER	6,514.02	0.00	Posted
02/04/16	190570	000720	BUCKS COUNTY IU #22	5,550.86	0.00	Posted
02/04/16	190571	003442	BUILDING SPECIALTIES	123.07	0.00	Posted
02/04/16	190572	000858	CANON FINANCIAL SERVICES, INC.	2,238.00	0.00	Posted
02/04/16	190573	1501	CAPSTONE PRESS	629.69	0.00	Posted
02/04/16	190574	G09731	CARAVELLA, GINA	222.62	0.00	Posted
02/04/16	190575	000900	CAROLINA BIO SUPPLY CO. (STC)	333.60	0.00	Posted
02/04/16	190576	G09394	CASCIOLE, SHARON	263.12	0.00	Posted
02/04/16	190577	16230	CLARITY SERVICE GROUP	480.00	0.00	Posted
02/04/16	190578	001020	CNB SEWER AUTHORITY	1,244.20	0.00	Posted
02/04/16	190579	C05142	COLLIER, JOAN	930.46	0.00	Posted
02/04/16	190580	8519	COMPREHENSIVE LEARNING CENTE	18,200.00	0.00	Posted
02/04/16	190581	17384	COPS MONITORING	901.92	0.00	Posted
02/04/16	190582	005883	CORTINEO CREATIVE	29.95	0.00	Posted
02/04/16	190583	001434	COYNE CHEMICAL	1,358.00	0.00	Posted
02/04/16	190584	7152	CUSTOM COMPUTER SPECIALISTS	7,500.00	0.00	Posted
02/04/16	190585	001584	D & H DISTRIBUTING CO	843.08	0.00	Posted
02/04/16	190586	004598	DAVID A NOVER. M.D., P.C.	1,625.00	0.00	Posted
02/04/16	190587	G09123	DEERY, KRISTEN	436.38	0.00	Posted
02/04/16	190588	001693	DELAWARE CO. INTERMEDIATE UNIT	20,393.03	0.00	Posted
02/04/16	190589	001692	DEMCO	347.67	0.00	Posted
02/04/16	190590	9082	DENISE BETTS, TAX COLLECTOR	1,551.35	0.00	Posted
02/04/16	190591	G09374	DETWEILER, COREY	50.60	0.00	Posted
02/04/16	190592	G09714	DILG, CLIFFORD	62.45	0.00	Posted
02/04/16	190593	G09478	DILLMAN, ERICA	1,550.00	0.00	Posted
02/04/16	190594	14152	DIRECT ENERGY	0.00	0.00	Voided
02/04/16	190595	14152	DIRECT ENERGY	0.00	0.00	Voided
02/04/16	190596	14152	DIRECT ENERGY	58,915.27	0.00	Posted
02/04/16	190597	6050	DISCOUNT SCHOOL SUPPLY	105.99	0.00	Posted
02/04/16	190598	001878	DOYLESTOWN ELEC. SUPPLY CO.	0.00	0.00	Voided

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Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
02/04/16	190599	001878	DOYLESTOWN ELEC. SUPPLY CO.	528.80	0.00	Posted
02/04/16	190600	14214	DRY, DENEEN	300.00	0.00	Posted
02/04/16	190601	001975	DSI MEDICAL SERVICES INC.	750.00	0.00	Posted
02/04/16	190602	17216	EDUCERE, LLC	399.00	0.00	Posted
02/04/16	190603	11278	ENABLEMART	59.40	0.00	Posted
02/04/16	190604	002272	ETA HAND2MIND	85.46	0.00	Posted
02/04/16	190605	18360	EYEMED VISION CARE	6,020.13	0.00	Posted
02/04/16	190606	11215	FASTSIGNS OF DOYLESTOWN	339.00	0.00	Posted
02/04/16	190607	18207	FINELLI, JENNIFER & PETER	195.00	0.00	Posted
02/04/16	190608	002448	FOSTER, DEREK	3,290.00	0.00	Posted
02/04/16	190609	G09253	FOSTER, TRICIA	748.00	0.00	Posted
02/04/16	190610	18181	FUNCTIONAL TREATMENTS	273.90	0.00	Posted
02/04/16	190611	5569	G & H SERVICE COMPANY	291.40	0.00	Posted
02/04/16	190612	17138	GDF SUEZ ENERGY RESOURCES NA	0.00	0.00	Voided
02/04/16	190613	17138	GDF SUEZ ENERGY RESOURCES NA	0.00	0.00	Voided
02/04/16	190614	17138	GDF SUEZ ENERGY RESOURCES NA	178,001.35	0.00	Posted
02/04/16	190615	002635	GEORGE'S TOOL RENTAL	24.75	0.00	Posted
02/04/16	190616	002757	GRAINGER INC	930.70	0.00	Posted
02/04/16	190617	3845	GRAYBAR ELECTRIC	632.50	0.00	Posted
02/04/16	190618	17969	GRIPCASE	31.99	0.00	Posted
02/04/16	190619	002839	GROVE SUPPLY, INC.	324.45	0.00	Posted
02/04/16	190620	G09717	HAEUSSER, ALEXANDRA	42.44	0.00	Posted
02/04/16	190621	17857	HAFER, RAYMOND	375.00	0.00	Posted
02/04/16	190622	002892	HAJOCA CORPORATION	142.95	0.00	Posted
02/04/16	190623	T4057	HALDEMAN, J D & T F VANARTSDALE	2,831.53	0.00	Posted
02/04/16	190624	002958	HANCE RADIATOR INC	35.31	0.00	Posted
02/04/16	190625	G09363	HASKIN, BRETT	44.62	0.00	Posted
02/04/16	190626	G09082	HAVILAND, SUZANNA	190.79	0.00	Posted
02/04/16	190627	5702	HEALTH MATS COMPANY	1,467.98	0.00	Posted
02/04/16	190628	8792	HEWLETT PACKARD COMPANY	497.52	0.00	Posted
02/04/16	190629	A00522	HICKMOTT, STACEY	50.26	0.00	Posted
02/04/16	190630	G09201	HOFFNER, ESTHER	657.00	0.00	Posted
02/04/16	190631	D06059	HOWARD, BETH	59.80	0.00	Posted
02/04/16	190632	8009	IBM CORPORATION	22,431.51	0.00	Posted
02/04/16	190633	1914	INDUSTRIAL CONTROLS DISTRIBUTO	3,484.03	0.00	Posted
02/04/16	190634	11622	INX TECHNOLOGY	725.00	0.00	Posted
02/04/16	190635	17129	IPEVO	470.25	0.00	Posted
02/04/16	190636	008328	IRENE GREENAWALD	61.76	0.00	Posted
02/04/16	190637	003445	J & J SPILL SERVICE & SUPPLIES	699.00	0.00	Posted
02/04/16	190638	15089	JACOBS, ANGELA	60.26	0.00	Posted
02/04/16	190639	DB1001	JEANNE CAMPBELL	2,476.02	0.00	Posted
02/04/16	190640	12929	JOHN DUBYK CONTRACTORS, INC.	605.63	0.00	Posted
02/04/16	190641	G09732	JOHNSTONE, JACQUELINE	132.25	0.00	Posted
02/04/16	190642	17652	JONES, KELLY R.	425.00	0.00	Posted
02/04/16	190643	G09245	JONES, PATTI	34.00	0.00	Posted
02/04/16	190644	11973	K & H WINDOW WORLD, INC.	1,100.00	0.00	Posted
02/04/16	190645	17259	K12 ENTERPRISE	482.50	0.00	Posted
02/04/16	190646	3620	KEYSTONE TREE EXPERTS	6,990.00	0.00	Posted
02/04/16	190647	A00373	KRATZ, JR., RICHARD	212.52	0.00	Posted

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Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
02/04/16	190648	D06063	KUENY, JANET	939.64	0.00	Posted
02/04/16	190649	003744	KURTZ BROS	2,940.00	0.00	Posted
02/04/16	190650	15033	LEARNING TREE INTERNATIONAL	2,225.00	0.00	Posted
02/04/16	190651	C05161	LEAVER, KATHY	259.61	0.00	Posted
02/04/16	190652	15196	MANNELLA, MARK	144.90	0.00	Posted
02/04/16	190653	G09275	MAZZENGA, IZABELLA	650.00	0.00	Posted
02/04/16	190654	G09742	MEIDT, REBECCA	55.89	0.00	Posted
02/04/16	190655	004234	MICHEL CO INC, R.E.	107.89	0.00	Posted
02/04/16	190656	17875	MODULARHOSE.COM	46.86	0.00	Posted
02/04/16	190657	004395	MT. LAKE POOL & PATIO	631.00	0.00	Posted
02/04/16	190658	G09724	MYERS, MICHELE	87.61	0.00	Posted
02/04/16	190659	004433	NAPA OF DOYLESTOWN	42.22	0.00	Posted
02/04/16	190660	004422	NASCO.FORT ATKINSON	702.00	0.00	Posted
02/04/16	190661	17608	NATION'S CAPITAL SWIM CLUB	3,524.25	0.00	Posted
02/04/16	190662	17656	NATIONAL ENERGY CONTROL CORP	1,427.45	0.00	Posted
02/04/16	190663	14266	NAVIANCE, INC.	17,565.39	0.00	Posted
02/04/16	190664	17799	NELSON WIRE ROPE	109.65	0.00	Posted
02/04/16	190665	004609	NORTH PENN WATER AUTHORITY	69.00	0.00	Posted
02/04/16	190666	004638	OFFICE BASICS	0.00	0.00	Voided
02/04/16	190667	004638	OFFICE BASICS	0.00	0.00	Voided
02/04/16	190668	004638	OFFICE BASICS	0.00	0.00	Voided
02/04/16	190669	004638	OFFICE BASICS	2,105.91	0.00	Posted
02/04/16	190670	14954	PA DISTANCE LEARNING CHARTER S	3,160.31	0.00	Posted
02/04/16	190671	9414	PA VIRTUAL CHARTER SCHOOL	4,615.81	0.00	Posted
02/04/16	190672	17739	PAPCO	75,279.27	0.00	Posted
02/04/16	190673	7564	PAPER MART INC.	318.63	0.00	Posted
02/04/16	190674	5538	PEARSON EDUCATION	164.38	0.00	Posted
02/04/16	190675	004770	PECO ENERGY	116,240.13	0.00	Posted
02/04/16	190676	16911	PEIRCE-PHELPS INC	72.22	0.00	Posted
02/04/16	190677	G09739	PELOQUIN, KELLEY	138.01	0.00	Posted
02/04/16	190678	004858	PENNRIDGE SCHOOL DISTRICT	1,284.86	0.00	Posted
02/04/16	190679	004941	PETTY CASH OPERATIONS	301.31	0.00	Posted
02/04/16	190680	11699	PHILADELPHIA EXTRACT COMPANY	213.35	0.00	Posted
02/04/16	190681	G09654	PISELLI, JOSEPH	73.72	0.00	Posted
02/04/16	190682	005304	PUBLIC SCH EMP RET SYSTEM	154,525.14	0.00	Posted
02/04/16	190683	005333	QUAKERTOWN COMMUNITY S. D.	126.00	0.00	Posted
02/04/16	190684	G09758	RABBERMAN, KERRI	339.25	0.00	Posted
02/04/16	190685	G09741	RILEY, SHAINY RAY	145.65	0.00	Posted
02/04/16	190686	A00871	ROTHSTEIN, MICHELE	35.71	0.00	Posted
02/04/16	190687	008825	SCHMIDT, BRIDGET	1,925.00	0.00	Posted
02/04/16	190688	D06105	SCHMIDT, MELISSA	750.00	0.00	Posted
02/04/16	190689	005616	SCHOOL HEALTH CORPORATION	99.00	0.00	Posted
02/04/16	190690	18024	SCHOOL OUTFITTERS	249.91	0.00	Posted
02/04/16	190691	005633	SCHOOL SPECIALTY INC.	548.76	0.00	Posted
02/04/16	190692	2373	SCOTT FORESMAN-ADDISON WESLE	264.42	0.00	Posted
02/04/16	190693	005730	SHERWIN WILLIAMS CO	465.74	0.00	Posted
02/04/16	190694	5110	SHIFFLER EQUIPMENT SALES, INC	1,816.28	0.00	Posted
02/04/16	190695	005771	SIMPLEX GRINNELL LP	798.00	0.00	Posted
02/04/16	190696	C05055	SLACK, CATHY	137.66	0.00	Posted

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Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
02/04/16	190697	17837	SMITH PRINTS	1,511.70	0.00	Posted
02/04/16	190698	18271	SPORT RESOURCE GROUP	6,020.00	0.00	Posted
02/04/16	190699	18414	SQUISHY CIRCUITS STORE, LLC	1,506.25	0.00	Posted
02/04/16	190700	16345	STERICYCLE ENVIRONMENTAL SOLU	1,562.30	0.00	Posted
02/04/16	190701	G09762	SWAN, JENNIFER	756.00	0.00	Posted
02/04/16	190702	11593	TANNER SCHOOL FURNITURE	2,088.00	0.00	Posted
02/04/16	190703	B04017	TAYLOR, NICHOLAS	218.91	0.00	Posted
02/04/16	190704	000426	THE BAASE COMPANY	277.20	0.00	Posted
02/04/16	190705	17861	THE COPE COMPANY SALT	1,166.20	0.00	Posted
02/04/16	190706	12853	THE DEVEREUX FOUNDATION CTR	4,180.00	0.00	Posted
02/04/16	190707	13715	THE ECONOMIST	308.00	0.00	Posted
02/04/16	190708	9413	THE PA CYBER CHARTER SCHOOL	12,391.93	0.00	Posted
02/04/16	190709	16387	THE WRITER LEARNING SYSTEMS	358.00	0.00	Posted
02/04/16	190710	4714	THERAPY SHOPPE, INC	56.98	0.00	Posted
02/04/16	190711	18419	TREVOR ROMAIN COMPANY	179.00	0.00	Posted
02/04/16	190712	12131	TRI-COUNTY ELECTRICAL SUPPLY	1,059.79	0.00	Posted
02/04/16	190713	006204	TRI-STATE ELEVATOR CO., INC.	6,114.50	0.00	Posted
02/04/16	190714	10910	TRIPLE CROWN SPORTS	575.00	0.00	Posted
02/04/16	190715	11003	TYKSINSKI, KARI WILLIAMS	747.55	0.00	Posted
02/04/16	190716	8080	U.S. POSTAL SERVICE (HASLER)	7,000.00	0.00	Posted
02/04/16	190717	11768	VALLEY DAY SCHOOL	780.00	0.00	Posted
02/04/16	190718	C05130	VAN REED, BRIE	263.02	0.00	Posted
02/04/16	190719	000138	XPEDX-PHILADELPHIA	7,024.80	0.00	Posted
02/04/16	190720	006372	VERNIER SOFTWARE & TECHNOLOG	861.39	0.00	Posted
02/04/16	190721	008915	VILLOTTI, DIANE	756.00	0.00	Posted
02/04/16	190722	006396	VISUAL SOUND, INC.	849.00	0.00	Posted
02/04/16	190723	18422	VOYAGER SOPRIS LEARNING	394.90	0.00	Posted
02/04/16	190724	G09206	WALSH, RACHEL ELLIOT	67.74	0.00	Posted
02/04/16	190725	006486	WARRINGTON TOWNSHIP	3,485.86	0.00	Posted
02/04/16	190726	16893	WATCHMINDER	78.00	0.00	Posted
02/04/16	190727	006527	WELLS TECHNOLOGY, INC.	405.87	0.00	Posted
02/04/16	190728	008964	WODYKA, SHARON	309.38	0.00	Posted
02/04/16	190729	006721	ZEE MEDICAL SERVICE COMPANY	30.02	0.00	Posted
02/04/16	190730	F08063	ZICCARDI, RENEE	109.71	0.00	Posted
02/04/16	C009176	5818	B & H PHOTO-VIDEO, INC.	773.94	0.00	Posted
02/04/16	C009177	5818	B & H PHOTO-VIDEO, INC.	132.85	0.00	Posted
02/04/16	C009178	5818	B & H PHOTO-VIDEO, INC.	24.95	0.00	Posted
02/04/16	C009179	001221	COLONIAL ELECTRIC SUPPLY, INC.	44.85	0.00	Posted
02/04/16	C009180	001221	COLONIAL ELECTRIC SUPPLY, INC.	6.52	0.00	Posted
02/04/16	C009181	001221	COLONIAL ELECTRIC SUPPLY, INC.	124.66	0.00	Posted
02/04/16	C009182	001221	COLONIAL ELECTRIC SUPPLY, INC.	132.51	0.00	Posted
02/04/16	C009183	001221	COLONIAL ELECTRIC SUPPLY, INC.	172.38	0.00	Posted
02/04/16	C009184	001221	COLONIAL ELECTRIC SUPPLY, INC.	97.05	0.00	Posted
02/04/16	C009185	001221	COLONIAL ELECTRIC SUPPLY, INC.	8.75	0.00	Posted
02/04/16	C009186	001221	COLONIAL ELECTRIC SUPPLY, INC.	20.49	0.00	Posted
02/04/16	C009187	001221	COLONIAL ELECTRIC SUPPLY, INC.	28.20	0.00	Posted
02/04/16	C009188	001221	COLONIAL ELECTRIC SUPPLY, INC.	52.26	0.00	Posted
02/04/16	C009189	001221	COLONIAL ELECTRIC SUPPLY, INC.	243.50	0.00	Posted
02/04/16	C009190	001221	COLONIAL ELECTRIC SUPPLY, INC.	323.00	0.00	Posted

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Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
02/04/16	C009191	001221	COLONIAL ELECTRIC SUPPLY, INC.	435.60	0.00	Posted
02/04/16	C009192	001221	COLONIAL ELECTRIC SUPPLY, INC.	409.40	0.00	Posted
02/04/16	C009193	001221	COLONIAL ELECTRIC SUPPLY, INC.	446.70	0.00	Posted
02/04/16	C009194	001221	COLONIAL ELECTRIC SUPPLY, INC.	102.74	0.00	Posted
02/04/16	C009195	001221	COLONIAL ELECTRIC SUPPLY, INC.	61.39	0.00	Posted
02/04/16	C009196	001221	COLONIAL ELECTRIC SUPPLY, INC.	85.70	0.00	Posted
02/04/16	C009197	001221	COLONIAL ELECTRIC SUPPLY, INC.	223.32	0.00	Posted
02/04/16	C009198	001221	COLONIAL ELECTRIC SUPPLY, INC.	687.14	0.00	Posted
02/04/16	C009199	001221	COLONIAL ELECTRIC SUPPLY, INC.	564.15	0.00	Posted
02/04/16	C009200	001221	COLONIAL ELECTRIC SUPPLY, INC.	188.58	0.00	Posted
02/04/16	C009201	001221	COLONIAL ELECTRIC SUPPLY, INC.	415.40	0.00	Posted
02/04/16	C009202	001221	COLONIAL ELECTRIC SUPPLY, INC.	94.40	0.00	Posted
02/04/16	C009203	001221	COLONIAL ELECTRIC SUPPLY, INC.	329.50	0.00	Posted
02/04/16	C009204	001221	COLONIAL ELECTRIC SUPPLY, INC.	870.00	0.00	Posted
02/04/16	C009205	001221	COLONIAL ELECTRIC SUPPLY, INC.	738.70	0.00	Posted
02/04/16	C009206	001221	COLONIAL ELECTRIC SUPPLY, INC.	323.00	0.00	Posted
02/04/16	C009207	001980	DUFF SUPPLY CO.	1,605.99	0.00	Posted
02/04/16	C009208	002438	FOLLETT SCHOOL SOLUTIONS, INC	33.77	0.00	Posted
02/04/16	C009209	002438	FOLLETT SCHOOL SOLUTIONS, INC	67.90	0.00	Posted
02/04/16	C009210	002438	FOLLETT SCHOOL SOLUTIONS, INC	573.86	0.00	Posted
02/04/16	C009211	002438	FOLLETT SCHOOL SOLUTIONS, INC	114.30	0.00	Posted
02/04/16	C009212	002438	FOLLETT SCHOOL SOLUTIONS, INC	19.15	0.00	Posted
02/04/16	C009213	002438	FOLLETT SCHOOL SOLUTIONS, INC	212.39	0.00	Posted
02/04/16	C009214	002438	FOLLETT SCHOOL SOLUTIONS, INC	196.75	0.00	Posted
02/04/16	C009215	002438	FOLLETT SCHOOL SOLUTIONS, INC	102.75	0.00	Posted
02/04/16	C009216	002438	FOLLETT SCHOOL SOLUTIONS, INC	13.99	0.00	Posted
02/04/16	C009217	1030	JOHNSTONE SUPPLY	430.72	0.00	Posted
02/04/16	C009218	1030	JOHNSTONE SUPPLY	490.15	0.00	Posted
02/04/16	C009219	1030	JOHNSTONE SUPPLY	18.89	0.00	Posted
02/04/16	C009220	1030	JOHNSTONE SUPPLY	317.47	0.00	Posted
02/04/16	C009221	1030	JOHNSTONE SUPPLY	60.96	0.00	Posted
02/04/16	C009222	14115	LORBER PLUMBING	6,638.00	0.00	Posted
02/04/16	C009223	14115	LORBER PLUMBING	81.26	0.00	Posted
02/04/16	C009224	14115	LORBER PLUMBING	24.25	0.00	Posted
02/04/16	C009225	14115	LORBER PLUMBING	26.93	0.00	Posted
02/04/16	C009226	003975	LOSER'S MUSIC	160.45	0.00	Posted
02/04/16	C009227	003975	LOSER'S MUSIC	93.00	0.00	Posted
02/04/16	C009228	003975	LOSER'S MUSIC	20.24	0.00	Posted
02/04/16	C009229	003975	LOSER'S MUSIC	48.75	0.00	Posted
02/04/16	C009230	003975	LOSER'S MUSIC	62.25	0.00	Posted
02/04/16	C009231	003975	LOSER'S MUSIC	48.75	0.00	Posted
02/04/16	C009232	003975	LOSER'S MUSIC	522.75	0.00	Posted
02/04/16	C009233	003975	LOSER'S MUSIC	86.25	0.00	Posted
02/04/16	C009234	005524	PHILIP ROSENAU CO., INC.	58.56	0.00	Posted
02/04/16	C009235	005524	PHILIP ROSENAU CO., INC.	6,750.75	0.00	Posted
02/04/16	C009236	005524	PHILIP ROSENAU CO., INC.	73.06	0.00	Posted
02/04/16	C009237	005524	PHILIP ROSENAU CO., INC.	5,140.45	0.00	Posted
02/04/16	C009238	005524	PHILIP ROSENAU CO., INC.	85.21	0.00	Posted
02/04/16	C009239	005524	PHILIP ROSENAU CO., INC.	4,449.75	0.00	Posted

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Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
02/04/16	C009240	005524	PHILIP ROSENAU CO., INC.	92.24	0.00	Posted
02/04/16	C009241	005524	PHILIP ROSENAU CO., INC.	36.22	0.00	Posted
02/04/16	C009242	005524	PHILIP ROSENAU CO., INC.	284.43	0.00	Posted
02/04/16	C009243	006178	TOZOUR-TRANE	1,135.50	0.00	Posted
02/04/16	C009244	006178	TOZOUR-TRANE	2,134.08	0.00	Posted
02/04/16	C009245	006178	TOZOUR-TRANE	460.00	0.00	Posted
02/04/16	C009246	006178	TOZOUR-TRANE	1,035.00	0.00	Posted
02/04/16	C009247	006178	TOZOUR-TRANE	876.54	0.00	Posted
02/04/16	C009248	16172	WB MASON CO, INC	26.18	0.00	Posted
02/04/16	C009249	16172	WB MASON CO, INC	523.60	0.00	Posted
02/04/16	C009250	16172	WB MASON CO, INC	38.50	0.00	Posted
02/04/16	C009251	16172	WB MASON CO, INC	32.07	0.00	Posted
02/04/16	C009252	16172	WB MASON CO, INC	8,377.60	0.00	Posted
02/04/16	C009253	5558	WEINSTEIN SUPPLY	95.87	0.00	Posted
02/04/16	C009254	5558	WEINSTEIN SUPPLY	325.50	0.00	Posted
02/04/16	C009255	5558	WEINSTEIN SUPPLY	504.29	0.00	Posted
02/04/16	C009256	5558	WEINSTEIN SUPPLY	95.49	0.00	Posted
02/04/16	C009257	5558	WEINSTEIN SUPPLY	65.83	0.00	Posted
02/04/16	C009258	16128	WIRELESS COMM & ELECTRONICS	652.80	0.00	Posted
02/04/16	C009259	16128	WIRELESS COMM & ELECTRONICS	489.60	0.00	Posted
02/04/16	C009260	16128	WIRELESS COMM & ELECTRONICS	88.06	0.00	Posted
02/04/16	C009261	16128	WIRELESS COMM & ELECTRONICS	24,749.40	0.00	Posted
			Totals for 02/04/16	963,827.22	0.00	

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Fund (3)

Bank Account No.: TD CAPITAL, Date Filter: 01/28/16
 Check Ledger: Bank Account No.: TD CAPITAL

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD CAPITAL		TD Bank, N.A.				
01/28/16	003248	16105	ADELPHIA FURNITURE	1,873.00	0.00	Posted
01/28/16	003249	7139	ALL PRO SOUND	9,262.18	0.00	Posted
01/28/16	003250	17295	APPLE INC.	429.00	0.00	Posted
01/28/16	003251	13059	ARCHITERRA, PC	6,956.98	0.00	Posted
01/28/16	003252	000450	BARB LIN INC	22,768.00	0.00	Posted
01/28/16	003253	004740	BSN SPORTS	4,535.42	0.00	Posted
01/28/16	003254	14468	CHAMBERS & ASSOCIATES, INC.	13,363.72	0.00	Posted
01/28/16	003255	13209	GODSHALL KANE O'ROURKE ARCHIT	6,250.00	0.00	Posted
01/28/16	003256	8792	HEWLETT PACKARD COMPANY	455,816.00	0.00	Posted
01/28/16	003257	18424	MICRO STRATEGIES INC	83,581.96	0.00	Posted
01/28/16	003258	18163	PIERSON COMPUTING CONNECTION	39,930.00	0.00	Posted
01/28/16	003259	10733	SPOTTS, STEVENS AND MCCOY, INC.	3,989.42	0.00	Posted
01/28/16	003260	11593	TANNER SCHOOL FURNITURE	7,516.00	0.00	Posted
01/28/16	003261	006396	VISUAL SOUND, INC.	51,897.00	0.00	Posted
			Totals for 01/28/16	708,168.68	0.00	

TD Bank, N.A.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 9, 2016

FOR ACTION: Bucks County Intermediate Unit #22 Budget Approval

Local school districts in each Intermediate Unit across the Commonwealth review and approve their BCIU's budget. CBSD appreciates the partnership we have with the BCIU and the various services the BCIU offers to our community. Mr. Corr is the CB representative to the BCIU Board.

The total budgeted amount for these programs is \$1,683,597 which is a decrease of \$15,633 over the 2015-2016 budget. The budget is funded by state subsidies, district contributions, and user fees for services provided.

The formula to determine the contribution by withholding for each school district was developed by the Pennsylvania Department of Education. The formula uses the aid ratio of each school district which looks at the relative wealth of each school district based on real estate values as well as student enrollment per school district. The amount of each district's contribution is determined by two different formulas. One formula includes payments by each member district irrespective of its size. There is **NO INCREASE** in the amount of each district's contribution over last year's amount. The other formula is determined by multiplying a fixed dollar amount times the number of students enrolled in the district as of October of the prior year. The dollar amount used to determine the "cost per student" contribution contains **NO INCREASE** over last year's rate of \$4.55 per student.

The Central Bucks contribution to the BCIU programs is expected to be \$224,368 which is a decrease of \$1,199 compared to the 2015-2016 contribution level.

RECOMMENDATION:

The administration is recommending that the Board approve the Bucks County Intermediate Unit #22 Programs and Services/Instructional Materials and Research Services Budget for the 2016-2017 school year.



Barry J. Galasso, Ed. D.
Executive Director

BUCKS COUNTY SCHOOLS
INTERMEDIATE UNIT No. 22
705 N. SHADY RETREAT ROAD
DOYLESTOWN, PA 18901
215-348-2940
800-770-4822
215-348-3048 FAX

MEMORANDUM

TO: Bucks County School District Board Presidents

FROM: Michael Hartline, President, Intermediate Unit Board of School Directors
Mark Hoffman, Ed.D., Executive Director

DATE: January 21, 2016

RE: Bucks County Intermediate Unit's 2016-2017 Programs & Services and Instructional Materials & Research Services Budget

The enclosed 2016-2017 Programs & Services and Instructional Materials & Research Services Budget in the amount of \$1,683,597 has been presented to and reviewed by the Intermediate Unit Board of School Directors.

This budget was developed to address program needs identified by District/Intermediate Unit curricular committees with an emphasis on curriculum, staff development and technology services and has been approved by the Superintendents' Advisory Council. The budget, which is funded by state subsidies, district contributions and other local revenues, reflects a decrease of .92% in expenditures. Your district's total contribution to this budget can be found on page 38 of the budget document.

According to the Pennsylvania School Code, this budget must be presented to, and acted upon by each local School Board. The Pennsylvania Department of Education requires that the attached form be completed reflecting your district's vote on this budget. The Intermediate Unit Board Secretary will tabulate each district's vote on a proportional basis and report the results to the Intermediate Unit Board and Department of Education. In order to meet our reporting deadline, we request that the completed form be returned to Mrs. Beth Bittenmaster, Intermediate Unit Board Secretary, **no later than Friday, April 1, 2016.**

If you have any questions or concerns, please contact Dr. Michael Masko.

Thank you for your help in completing this approval process.

MH/MH:bb
Attachments

cc: Bucks County Intermediate Unit Board Members
Bucks County School District Board Secretaries
Bucks County School District Superintendents
Bucks County School District Business Administrators

"Our Children...Their Future...Bucks County IU"

**BUCKS COUNTY INTERMEDIATE UNIT #22
PROGRAMS AND SERVICES DIVISION
BUDGET 2016-2017**

SUMMARY OF REVENUE AND EXPENDITURES

	<u>PROGRAMS & SERVICES</u>	<u>INSTRUCTIONAL MATERIALS & RESEARCH SERVICES</u>	<u>2016-17 TOTAL</u>
REVENUE			
6000 District Sources	\$ 683,975	\$ 339,991	1,023,966
7000 State Sources	111,909	31,410	143,319
9000 Other Local Sources	295,860	220,452	516,312
TOTAL REVENUE	<u>\$ 1,091,744</u>	<u>\$ 591,853</u>	<u>\$ 1,683,597</u>
EXPENDITURES - BY FUNCTION			
2000 SUPPORT SERVICES			
2200 Instructional Staff Services	\$ 647,486	\$ 591,853	\$ 1,239,339
2300 Administration Services	79,818	-	79,818
2800 Central Support Services	364,440	-	364,440
TOTAL SUPPORT SERVICES	<u>\$ 1,091,744</u>	<u>\$ 591,853</u>	<u>\$ 1,683,597</u>
TOTAL EXPENDITURES BY FUNCTION	<u>\$ 1,091,744</u>	<u>\$ 591,853</u>	<u>\$ 1,683,597</u>
EXPENDITURES - BY OBJECT			
100 Salaries	\$ 601,829	\$ 183,611	\$ 785,440
200 Benefits	324,579	111,176	435,755
300 Professional Services	105,112	47,069	152,181
400 Property Services	650	1,875	2,525
500 Other Services	25,342	10,000	35,342
600 Supplies	20,515	232,522	253,037
700 Property	10,412	5,000	15,412
800 Other Objects	3,305	600	3,905
TOTAL EXPENDITURES BY OBJECT	<u>\$ 1,091,744</u>	<u>\$ 591,853</u>	<u>\$ 1,683,597</u>

**BUCKS COUNTY INTERMEDIATE UNIT #22
PROGRAMS AND SERVICES DIVISION
BUDGET 2016-2017**

<u>District</u>	<u>2015-2016 Budgeted Contribution</u>	<u>2016-2017 Proposed Contribution</u>	<u>Increase/ (Decrease)</u>
Bensalem	\$ 48,962	\$ 49,227	\$ 265
Bristol Borough	5,455	5,390	(65)
Bristol Township	30,998	31,136	138
Centennial	42,223	42,881	658
Central Bucks	136,028	136,476	448
Council Rock	87,521	86,730	(791)
Morrisville	4,761	4,730	(31)
Neshaminy	62,193	61,772	(421)
New Hope-Solebury	12,215	11,997	(218)
Palisades	13,839	13,842	3
Penridge	46,719	46,908	189
Pennsbury	69,970	69,967	(3)
Quakertown	31,223	31,051	(172)
TOTAL	<u>\$ 592,107</u>	<u>\$ 592,107</u>	<u>\$ 0</u>

The "Budgeted Contribution" rates were taken from the prior year and the "Proposed Contribution" rates were calculated using the aid ratios and WADM information taken from the PDE Website: www.pde.state.pa.us/Data and Statistics/Finances/Financial Data Elements/2015-16 Aid Ratios

Inter-Governmental "Direct" Purchased Source – This item includes revenue to provide funds for Programs and Services and Instructional Materials and Research Services programs. This revenue is provided by each of the thirteen (13) public school districts of the Intermediate Unit and the Special Education program operated by the Intermediate Unit. The amount of each district's contribution is determined by two different formulas. One formula includes payments by each member district irrespective of its size. There is **NO INCREASE** in the amount of each district's contribution over last year's amount. The other formula is determined by multiplying a fixed dollar amount times the number of students enrolled in the district as of October (*) of the prior year. The dollar amount used to determine the "cost per student" contribution contains **NO INCREASE** over last year's rate of \$4.55 per student. All revenue received from "Direct" Purchased Service will be primarily used to provide Instructional Technology and/or Instructional Materials and Research Services, respectively, for the Intermediate Unit's member districts. The following list represents each district's contribution from both sources and the increase or decrease from last year's contribution.

**BUCKS COUNTY INTERMEDIATE UNIT #22
PROGRAMS AND SERVICES DIVISION
BUDGET 2016-2017**

DISTRICT	Total Purchased Service 2015-16	Estimated No. of Students*	Contribution per Student Enrollment** 2016-17	Fixed Contr. per Dist. 2016-17	Total Purchased Service 2016-17	Increase or (Decrease)
Bensalem	\$ 33,169	6,577	\$ 29,925	\$ 2,679	\$ 32,604	\$ (565)
Bristol Borough	8,417	1,315	5,983	2,679	8,662	245
Bristol Township	33,601	6,787	30,881	2,679	33,560	(41)
Centennial	27,913	5,690	25,890	2,679	28,569	656
Central Bucks	89,539	18,728	85,212	2,679	87,891	(1,648)
Council Rock	53,061	10,982	49,968	2,679	52,647	(414)
Morrisville	6,870	925	4,209	2,679	6,888	18
Neshaminy	42,528	8,767	39,890	2,679	42,569	41
New Hope-Solebury	9,554	1,491	6,784	2,679	9,463	(91)
Palisades	10,450	1,619	7,366	2,679	10,045	(405)
Penridge	36,285	7,302	33,224	2,679	35,903	(382)
Pennsbury	50,281	10,587	48,171	2,679	50,850	569
Quakertown	26,903	5,220	23,751	2,679	26,430	(473)
Sub-total	\$ 428,571	85,990	\$ 391,255	\$ 34,827	\$ 426,081	\$ (2,490)
I.U. Contribution	6,260	681	3,099	2,679	5,778	(482)
TOTAL	\$ 434,831	86,671	\$ 394,354	\$ 37,506	\$ 431,859	\$ (2,972)

* Source 2015-16 LEA Schools Profile Enrollment Summary

** Cost for 2016-17=\$4.55 per Student (which is no change)

The following is a summary of the total revenue provided by District Sources with a comparison to last year's revenue:

DISTRICT	2015-16	2016-17		2016-17	Increase (Decrease)
	Total Support	Contribution by Withholding	Purchased + Service*	Total Support	
Bensalem	\$ 82,131	\$ 49,227	\$ 32,604	\$ 81,831	\$ (300)
Bristol Borough	13,872	5,390	8,662	14,052	180
Bristol Township	64,599	31,136	33,560	64,696	97
Centennial	70,136	42,881	28,569	71,450	1,314
Central Bucks	225,567	136,477	87,891	224,368	(1,199)
Council Rock	140,582	86,730	52,647	139,377	(1,205)
Morrisville	11,631	4,730	6,888	11,618	(13)
Neshaminy	104,721	61,772	42,569	104,341	(380)
New Hope-Solebury	21,769	11,997	9,463	21,460	(309)
Palisades	24,289	13,842	10,045	23,887	(402)
Penridge	83,004	46,908	35,903	82,811	(193)
Pennsbury	120,251	69,967	50,850	120,817	566
Quakertown	58,126	31,050	26,430	57,480	(646)
I.U. Contribution	6,260	-	5,778	5,778	(482)
TOTAL	\$ 1,026,938	\$ 592,107	\$ 431,859	\$ 1,023,966	\$ (2,972)

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 9, 2016

FOR ACTION: Construction Contracts and Service Agreements

The CBSD long range capital improvement plan includes improvements to our facilities.

On November 10, 2015, we received (2) bids for the installation of a band tower at CB East High School. The CB East band parents are funding a portion of this project. We are recommending the award of this project.

On December 8, 2015, we received (4) bids for the expansion of the infiltration system at the CB East – Holicong site. We are recommending the rejection of these bids pending ongoing litigation.

RECOMMENDATION:

- The administration is recommending the award of a contract to DiLemmo Construction to provide and install a band tower at CB East High School in the amount of \$40,880.
- The administration is recommending the rejection of all bids for the Infiltration System at the CB East HS – Holicong site.

Bid Tab

**New Band Tower Installation at Central Bucks High School East Re-Bid
Bids Received November 10, 2015**

Bidder	Bid Security	Non-Collusion	Base Bid	
DiLemmo Construction Co	10%	Y	\$40,880.00	
Centre- Point Contracting	10%	Y	\$54,800.00	
Acuity Construction	-	-	-	No Bid

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 9, 2016

FOR ACTION: School Board Policies for Approval (Second Read)

School Board Policy 317 – Conduct/Disciplinary Procedures – Administrative Employees

On July 5, 2012, Governor Corbett signed into law Act 126 (24 P.S. § 1205.6), which amended the Pennsylvania School Code of 1949 to mandate that all school entities (a public school, charter school, cyber charter school, private school, nonpublic school, intermediate unit or area vocational-technical school) and independent contractors of school entities are required to complete State Police, Childline, and FBI background checks every five years. The revisions in this policy are to adhere to the new law of Act 126. The law went into effect on January 2, 2013.

School Board Policy 417 – Conduct/Disciplinary Procedures – Professional Employees

On July 5, 2012, Governor Corbett signed into law Act 126 (24 P.S. § 1205.6), which amended the Pennsylvania School Code of 1949 to mandate that all school entities (a public school, charter school, cyber charter school, private school, nonpublic school, intermediate unit or area vocational-technical school) and independent contractors of school entities are required to complete State Police, Childline, and FBI background checks every five years. The revisions in this policy are to adhere to the new law of Act 126. The law went into effect on January 2, 2013.

School Board Policy 517 – Conduct/Disciplinary Procedures – Classified Employees

On July 5, 2012, Governor Corbett signed into law Act 126 (24 P.S. § 1205.6), which amended the Pennsylvania School Code of 1949 to mandate that all school entities (a public school, charter school, cyber charter school, private school, nonpublic school, intermediate unit or area vocational-technical school) and independent contractors of school entities are required to complete State Police, Childline, and FBI background checks every five years. The revisions in this policy are to adhere to the new law of Act 126. The law went into effect on January 2, 2013.

School Board Policy 816 – Electronic Communications and Social Media/Networking

The change in this policy is related to students posting comments to class collaboration sites which are restricted to viewing within the teacher's class roster and within the CBSD domain.

School Board Policy 824 – Maintaining Professional Adult/Student Boundaries

This new policy required by PSBA outlines the expectations for maintaining professional adult/student boundaries.

School Board Policy 916 - Volunteers

This new policy required by PSBA puts into policy the expectations and procedures which are already in practice in the district based on the new Act 126 law that went into effect on January 2, 2013.

RECOMMENDATION:

The administration is recommending that the Board approve School Board Policy 317 – Conduct/Disciplinary Procedures – Administrative Employees, School Board Policy 417 – Conduct/Disciplinary Procedures – Professional Employees, School Board Policy 517 – Conduct/Disciplinary Procedures – Classified Employees, School Board Policy 816 – Electronic Communications and Social Media/Networking, School Board Policy 824 – Maintaining Professional Adult/Student Boundaries, and School Board Policy 916 – Volunteers.



Book	Policy Manual
Section	300 Administrative Employees
Title	CONDUCT/Disciplinary Procedures
Number	317
Status	Second Reading
Legal	<ul style="list-style-type: none"> 1. <u>22 PA Code 235.10</u> 2. Pol. 824 3. <u>24 P.S. 510</u> 4. <u>24 P.S. 514</u> 5. <u>24 P.S. 1121</u> 6. <u>24 P.S. 1122</u> 7. <u>24 P.S. 1126</u> 8. <u>24 P.S. 1127</u> 9. <u>24 P.S. 1128</u> 10. <u>24 P.S. 1129</u> 11. <u>24 P.S. 1130</u> 12. <u>2 Pa. C.S.A. 551 et seq</u> 13. Pol. 351 14. <u>24 P.S. 1151</u> 15. <u>24 P.S. 111</u> 16. <u>24 P.S. 2070.9a</u> 17. <u>23 Pa. C.S.A. 6344.3</u> <u>22 PA Code 235.1 et seq</u> <u>24 P.S. 2070.1a et seq</u> <u>23 Pa. C.S.A. 6301 et seq</u>

Purpose

~~Effective operation of district programs requires the cooperation of all employees working together under a system of policies and rules applied fairly and consistently. The orderly conduct of the district's functions requires uniform compliance with these policies and rules, and uniform penalties and disciplinary procedures for violations.~~

Authority

~~The Board directs that procedures be established whereby administrative employees shall be informed of the disciplinary actions that are considered appropriate and that are to be applied for violation of district policies, rules and procedures.. [1]~~

~~The vote to discharge shall be by a two-thirds vote of all members of the Board for tenured employees. A vote to provide a degree of punishment less than a discharge shall be by a majority of a quorum present at a meeting at which such vote is to be taken. [2]~~

All administrative, professional and support employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior. Effective operation of district schools requires the cooperation of all employees working together and complying with a system of Board policies, administrative regulations, rules and procedures, applied fairly and consistently.

The Board requires employees to maintain professional, moral and ethical relationships with students at all times.[1][2]

~~The Board directs that all district employees shall be informed of expected to review Board policies related to conduct that is required and is prohibited during work hours and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures. The Superintendent will require all Administrative staff to review and sign off on a provided document from Human Resources that they have read, reviewed, and understand all Central Bucks School District policies and procedures. [3][4]~~

When demotion or dismissal charges are filed against a certificated administrative or professional employee, a hearing shall be provided as required by applicable law. Noncertificated administrative and support employees may be entitled to a Local Agency Law hearing, at the employee's request.[5][6][7][8][9][10][11][12]

Delegation of Responsibility

~~The Superintendent or designee shall prepare and promulgate disciplinary rules for violations of district policies, rules and procedures that provide progressive penalties.~~

All district employees shall comply with state and federal laws and regulations, Board policies, administrative regulations, rules and procedures. District employees shall endeavor to maintain order, perform assigned job functions and carry out directives issued by supervisors.[3]

When engaged in assigned duties, district employees shall not participate in activities that include but are not limited to the following:

1. **Physical or verbal abuse, or threat of harm, to anyone.**
2. **Nonprofessional relationships with students.[2]**
3. **Causing intentional damage to district property, facilities or equipment.**
4. **Forceful or unauthorized entry to or occupation of district facilities, buildings or grounds.**
5. **Use, possession, distribution, or sale of alcohol, drugs or other illegal substances.[13]**
6. **Use of profane or abusive language.**

7. **Breach of confidential information.**
8. **Failure to comply with directives of district officials, security officers, or law enforcement officers.[6]**
9. **Carrying onto or possessing a weapon on school grounds district property without authorization from the appropriate school administrator.**
10. **Violation of Board policies, administrative regulations, rules or procedures.[6]**
11. **Violation of federal, state, or applicable municipal laws or regulations.[6]**
12. **Conduct that may obstruct, disrupt, or interfere with teaching, research, service, operations, administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.**

The Superintendent or designee shall develop and disseminate outlines the following disciplinary rules for violations of Board policies, administrative regulations, rules and procedures that provide progressive penalties, including but not limited to

- verbal warning
- written warning
- reprimand
- suspension
- demotion[14]
- dismissal[6]
- pursuit of civil and criminal sanctions.

Arrest or Conviction Reporting Requirements

Employees shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.[15][16]

Employees shall also report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that the employee has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.[17]

An employee shall be required to submit new criminal history background checks if the Superintendent or designee has a reasonable belief that the employee was arrested or has been convicted of an offense required to be reported by law, and the employee has not notified the Superintendent or designee.[15]

An employee shall be required immediately to submit a new child abuse history certification if the Superintendent or designee has a reasonable belief that the employee was named as a perpetrator in a founded or indicated report or has provided written notice of such occurrence.[17]

Failure to accurately report such occurrences may subject the employee to disciplinary action up to and including termination and criminal prosecution.[15][17]

Guidelines

In the event it is necessary to demote or dismiss, a hearing shall be provided as required by statute.[3][4]

When charges are filed against an administrative employee pursuant to the School Code, the Board, after hearing the case in accordance with the procedures established in law, may vote to discharge such employee or authorize a lesser punishment short of a discharge, such as a suspension without pay. [5][6][4]

PSBA Revision 10/15 © 2015 PSBA

Last Modified by Sharon Reiner on February 5, 2016



Book	Policy Manual
Section	400 Professional Employees
Title	CONDUCT/Disciplinary Procedures
Number	417
Status	Second Reading
Legal	<u>1. 24 P.S. 510</u> <u>2. 22 PA Code 49.64 et seq</u> <u>3. 22 PA Code 237.1 et seq</u> <u>4. 24 P.S. 1127</u> <u>5. 2 Pa. C.S.A. 551 et seq</u> <u>6. 24 P.S. 1122</u> <u>7. 24 P.S. 1126</u>
Adopted	July 23, 2002

Purpose

~~Effective operation of district programs requires the cooperation of all employees working together under a system of policies and rules applied fairly and consistently. The orderly conduct of the district's functions requires uniform compliance with these policies and rules, and uniform penalties and disciplinary procedures for violations.~~

Authority

~~The Board directs that procedures be established whereby professional employees shall be informed of the disciplinary actions that are considered appropriate and that are to be applied for violation of district policies, rules and procedures. [1]~~

All, administrative, professional and support employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior. Effective operation of district schools requires the cooperation of all employees working together and complying with a system of Board policies, administrative regulations, rules and procedures, applied fairly and consistently.

The Board requires employees to maintain professional, moral and ethical, relationships with students at all times. [3][4]

The Board directs that all district employees shall be informed of expected to review Board policies related to conduct that is required and is prohibited during work hours and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures. The Superintendent will require all professional staff Building Principals/Supervisors to review policies and

procedures with all professional staff and sign off on a provided document from Human Resources that they have read, reviewed, and understand all Central Bucks School District policies and procedures. [3][4]

When demotion or dismissal charges are filed against a certificated administrative or professional employee, a hearing shall be provided as required by applicable law. Non-certificated administrative and support employees may be entitled to a Local Agency Law hearing, at the employee's request. [5][6][7][8][9][10][11][12]

The vote to discharge shall be by a two-thirds vote of all members of the Board for tenured employees. A vote to provide a degree of punishment less than a discharge shall be by a majority of a quorum present at a meeting at which such vote is to be taken. [2]

Delegation of Responsibility

~~The Superintendent or designee shall prepare and promulgate disciplinary rules for violations of district policies, rules and procedures that provide progressive penalties.~~

The Superintendent shall report promptly to the Department of Education any instance where the school district has dismissed a certified professional employee for cause. The Superintendent also shall report any instance where a certified professional employee has been formally charged or convicted of a crime of moral turpitude or other offense that requires mandatory suspension or revocation of the certified employee's professional teaching certificate. [2][3]

All district employees shall comply with state and federal laws and regulations, Board policies, administrative regulations, rules and procedures. District employees shall endeavor to maintain order, perform assigned job functions and carry out directives issued by supervisors. [3]

When engaged in assigned duties, district employees shall not participate in activities that include but are not limited to the following:

- 1. Physical or verbal abuse, or threat of harm, to anyone.**
- 2. Non-professional relationships with students. [2]**
- 3. Causing intentional damage to district property, facilities or equipment.**
- 4. Forceful or unauthorized entry to occupation of district facilities, buildings or grounds.**
- 5. Use, possession, distribution, or sale of alcohol, drugs or other illegal substances. [13]**
- 6. Use of profane or abusive language.**
- 7. Breach of confidential information.**
- 8. Failure to comply with directives of district officials security officers, or law enforcement officers. [6]**
- 9. Carrying onto or possessing a weapon on school grounds district property without authorization from the appropriate school administrator.**
- 10. Violation of Board policies, administrative regulations, rules or procedures. [6]**
- 11. Violation of federal, state, or applicable municipal laws or regulations. [6]**
- 12. Conduct that may obstruct, disrupt, or interfere with teaching, research, service, operations, Administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.**

The Superintendent or designee shall develop and disseminate outlines the following disciplinary rules for violations of Board policies, administrative regulations, rules and procedures that provide progressive penalties, including but not limited to

- Verbal warning
- Written warning
- Reprimand
- Suspension
- Demotion [14]
- Dismissal [6]
- Pursuit of civil and criminal sanctions

Arrest of Conviction Reporting Requirements

Employees shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law. [15][16]

Employees shall report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that the employee has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law. [17]

An employee shall be required to submit a new criminal history background checks if the Superintendent or designee has a reasonable belief that the employee was arrested or has been convicted of an offense required to be reported by law, and the employee has not notified the Superintendent or designee. [15]

An employee shall be required to submit a new child abuse history certification if the Superintendent or designee has a reasonable belief that the employee was named as a perpetrator in a founded or indicated report or has provided written notice of such occurrence. [17]

Failure to accurately report such occurrences may subject the employee to disciplinary action up to and including termination and criminal prosecution. [15][17]

Guidelines

In the event it is necessary to demote or dismiss, a hearing shall be provided as required by statute.[4][5]

When charges are filed against a professional pursuant to the School Code, the Board, after hearing the case in accordance with the procedures established in law, may vote to discharge such employee or authorize a lesser punishment short of discharge, such as a suspension without pay.[6][7][4]

Last Modified by Sharon Reiner on February 5, 2016



Book	Policy Manual
Section	500 Classified Employees
Title	CONDUCT/Disciplinary Procedures
Number	517
Status	Second Reading
Legal	<u>1. 22 PA Code 235.10</u> 2. Pol. 824 <u>3. 24 P.S. 510</u> <u>4. 24 P.S. 514</u> <u>5. 24 P.S. 1121</u> <u>6. 24 P.S. 1122</u> <u>7. 24 P.S. 1126</u> <u>8. 24 P.S. 1127</u> <u>9. 24 P.S. 1128</u> <u>10. 24 P.S. 1129</u> <u>11. 24 P.S. 1130</u> <u>12. 2 Pa. C.S.A. 551 et seq</u> 13. Pol. 351 <u>14. 24 P.S. 1151</u> <u>15. 24 P.S. 111</u> <u>16. 24 P.S. 2070.9a</u> <u>17. 23 Pa. C.S.A. 6344.3</u> <u>22 PA Code 235.1 et seq</u> <u>24 P.S. 2070.1a et seq</u> <u>23 Pa. C.S.A. 6301 et seq</u>

Purpose

~~Effective operation of district programs requires the cooperation of all employees working together under a system of policies and rules applied fairly and consistently. The orderly conduct of the district's functions requires uniform compliance with these policies and rules, and uniform penalties and disciplinary procedures for violations.~~

Authority

~~The Board directs that procedures be established whereby classified employees shall be informed of the disciplinary actions that are considered appropriate and that are to be applied for violation of district policies, rules and procedures.~~

All administrative, professional and support employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior. Effective operation of district schools requires the cooperation of all employees working together and complying with a system of Board policies, administrative regulations, rules and procedures, applied fairly and consistently.

The Board requires employees to maintain professional, moral and ethical relationships with students at all times.[1][2]

~~The Board directs that all district employees shall be informed of~~ **expected to review Board policies related to conduct that is required and is prohibited during work hours and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures. The Superintendent will require all support staff Building Principals/Supervisors to review policies and procedures with all classified staff and sign off on a provided document from Human Resources that they have read, reviewed, and understand all Central Bucks School District policies and procedures. [3][4]**

When demotion or dismissal charges are filed against a certificated administrative or professional employee, a hearing shall be provided as required by applicable law. Noncertificated administrative and support employees may be entitled to a Local Agency Law hearing, at the employee's request.[5][6][7][8][9][10][11][12]

Delegation of Responsibility

~~The Superintendent or designee shall prepare and promulgate disciplinary rules for violations of district policies and rules that provide progressive penalties, including verbal warning, written warning, suspension, demotion and dismissal.~~

All district employees shall comply with state and federal laws and regulations, Board policies, administrative regulations, rules and procedures. District employees shall endeavor to maintain order, perform assigned job functions and carry out directives issued by supervisors.[3]

When engaged in assigned duties, district employees shall not participate in activities that include but are not limited to the following:

- 1. Physical or verbal abuse, or threat of harm, to anyone.**
- 2. Nonprofessional relationships with students.[2]**
- 3. Causing intentional damage to district property, facilities or equipment.**
- 4. Forceful or unauthorized entry to or occupation of district facilities, buildings or grounds.**
- 5. Use, possession, distribution, or sale of alcohol, drugs or other illegal substances.[13]**
- 6. Use of profane or abusive language.**

7. **Breach of confidential information.**
8. **Failure to comply with directives of district officials, security officers, or law enforcement officers.[6]**
9. **Carrying onto or possessing a weapon on school grounds district property without authorization from the appropriate school administrator.**
10. **Violation of Board policies, administrative regulations, rules or procedures.[6]**
11. **Violation of federal, state, or applicable municipal laws or regulations.[6]**
12. **Conduct that may obstruct, disrupt, or interfere with teaching, research, service, operations, administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.**

The Superintendent or designee ~~shall develop and disseminate~~ outlines the following disciplinary rules for violations of Board policies, administrative regulations, rules and procedures that provide progressive penalties, including but not limited to

- verbal warning
- written warning
- reprimand
- suspension
- demotion[14]
- dismissal[6]
- pursuit of civil and criminal sanctions.

Arrest or Conviction Reporting Requirements

Employees shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.[15][16]

Employees shall also report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that the employee has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.[17]

An employee shall be required to submit new criminal history background checks if the Superintendent or designee has a reasonable belief that the employee was arrested or has been convicted of an offense required to be reported by law, and the employee has not notified the Superintendent or designee.[15]

An employee shall be required immediately to submit a new child abuse history certification if the Superintendent or designee has a reasonable belief that the employee was named as a perpetrator in a founded or indicated report or has provided written notice of such occurrence.[17]

Guidelines

Failure to accurately report such **occurrences** may subject the employee to disciplinary action up to and including termination and criminal prosecution.[15][17]

When charges are filed against a support employee pursuant to the School Code, the Board, after hearing the case in accordance with the procedures established in law, may vote to discharge such employee or authorize a lesser punishment short of discharge, such as a suspension without pay. [6][7][4]

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Last Modified by Sharon Reiner on February 5, 2016



Book	Policy Manual
Section	800 Operations
Title	Electronic Communications and Social Media/Networking
Number	816
Status	Second Reading
Legal	<u>24 P.S. 510</u> Pol. 317 Pol. 417 Pol. 517 Pol. 814 Pol. 815
Adopted	October 25, 2011

Purpose

Staff members are expected to maintain a high degree of professionalism in all communications. Given the potentially broad reach of electronic communications and the propensity for reaching unintended recipients, staff members must be particularly cognizant of the need for professionalism in regard to their electronic communications.

Employees should not publically defame themselves, the school district, its students, or stakeholders in any way or in any venue. Employees should not foster non-professional relationships with students expressed by any means. Teachers should use the greatest amount of wisdom and professionalism when fostering relationships among adult stakeholders. Employees should use their time on district devices and networks legally, productively, and for work purposes.

A very broad range of Web-based/Internet tools are potentially available for use in the classroom. Staff members must make the district aware of the Web-based/Internet tools they wish to use with their students using a district provided online registry. Staff members must also provide a means for the district to monitor, and if necessary, edit any materials shared with students.

Guidelines

Examples of electronic communications which are prohibited for staff members to engage include, but are not limited to:

1. Sending communications to students that are not related to the overall mission of the district.
2. Providing a staff member's personal cell phone number to students.
3. Placing a phone call to a student's personal cell phone.

4. Sending sms/text messages to students.
5. E-mailing students from a staff member's personal email account.
6. Providing students with a staff member's personal email (non-district provided) account/address.
7. "Friending" or otherwise adding students to their circle of contacts on an online social networking site whose function does not involve enhancing the educational goals of the district.
8. Publically displaying or posting online material that would be disruptive to the educational process, including, but not limited to provocative statements, provocative photographs, and/or other public or online activities that would jeopardize the professional nature of the staff-student relationship.
9. Using any district device or network to send or attempt to send a communication anonymously or in any manner so as to disguise the identity of the actual sender.
10. Representing personal opinions as those of the district.
11. Using any district device or network to upload, download or otherwise transmit commercial software or any copyrighted materials belonging to parties outside of the district, or the district itself.
12. Revealing or publicizing confidential or proprietary information.
13. Disclosing personally identifiable information related to a student, except in strict accordance with Board Policy and the Family Educational Rights and Privacy Act and the regulations promulgated there under.
14. Using any district device or network to facilitate or participate in blogging, unless used for a clear educational purpose and otherwise consistent with law and Board Policy.
15. Using any district device or network to participate in or facilitate chat rooms unless used for a clear educational purpose and otherwise consistent with law and Board Policy.
16. Using any district device or network to download files, games, music or video, unless, for a clear educational purpose, and always in accordance with Copyright and Fair Use Guidelines.
17. Sharing passwords to district operated systems with or allowing passwords to district operated systems to be used by anyone else.

Staff are encouraged to use a district provided means of communication (e.g. district e-mail, district phone) when contacting students. However, emergency circumstances may arise that require a staff member to communicate with a student via a non-district provided method of communication. In such an instance, it is the responsibility of the staff member to report such situations to their supervisor at the first opportunity.

Web Tools

Web-based/Internet tools which involve some type of two-way communication (e.g. sites that offer the ability to post information) have specific limitations for use by teachers when used with their students. The Superintendent, or his/her designee, may approve for district-

wide use or prohibit from district-wide use specific web-based/Internet tools. (A list of both will be posted).

All web-based/Internet tools to be used by staff members that involve some type of two-way communications must be registered with the school district. Staff members must provide school district administrators with accessibility to monitor and, if necessary, edit any materials shared with students.

Any web-based/internet tool used with students must have a clear educational purpose.

When creating student accounts, teachers must adhere to the requirements of the Children's Online Privacy Protection Act of 1998. Specifically, teachers must obtain written permission to create accounts for children under the age of thirteen (13).

Teachers and students must conform to the Terms of Use for the specific Web-based/Internet tool. For example, some Web-based/Internet tool's Terms of Use restrict use to those thirteen (13) years or older or eighteen (18) years or older.

~~Any comments or posts that may be made by students must first be routed to a teacher for release.~~

Student comments can be posted without teacher approval if the website is self-contained to the class with a log-in. Pages with two-way communication should restrict the viewers to students in your classes. By doing so, only students and staff with CB logins can view any comment.

Any comments or posts made by students must be able to be deleted by teachers and school district administrators.

A password or other means of restricting access to members of the CBSD educational community must be available and used.

Consequences

The Superintendent or designee shall be responsible to carry out disciplinary action with regard to improper use of technology.

The consequence for inappropriate use will result in disciplinary action in accordance with established disciplinary procedures and if the inappropriate use violates federal or state laws, it will be formally reported to the proper legal authorities.

Last Modified by Sharon Reiner on February 2, 2016



Book	Policy Manual
Section	800 Operations
Title	Maintaining Professional Adult/Student Boundaries
Number	824
Status	Second Reading
Legal	<ul style="list-style-type: none"> <u>1. 24 P.S. 510</u> 2. Pol. 818 3. Pol. 103 4. Pol. 103.1 5. Pol. 248 6. Pol. 815 <u>7. 23 Pa. C.S.A. 6311</u> 8. Pol. 806 <u>9. 24 P.S. 2070.9a</u> 10. Pol. 317.1 <u>11. 24 P.S. 1302.1-A</u> <u>12. 24 P.S. 1303-A</u> <u>13. 22 PA Code 10.2</u> <u>14. 22 PA Code 10.21</u> <u>15. 22 PA Code 10.22</u> 16. Pol. 805.1 17. Pol. 348 18. Pol. 317 <u>24 P.S. 2070.1a et seq</u> <u>22 PA Code 235.1 et seq</u> <u>23 Pa. C.S.A. 6301 et seq</u>

Authority

This policy applies to district employees, volunteers, student teachers, and independent contractors and their employees who interact with students or are present on school grounds. For purposes of this policy, such individuals are referred to collectively as adults. The term adults as used in this policy, does not include district students who perform services on a volunteer or compensated basis.

All adults shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning

environment. This policy addresses a range of behaviors that include not only obviously unlawful or improper interactions with students, but also precursor grooming and other boundary-blurring behaviors that can lead to more egregious misconduct.

The Board directs that all adults shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[1]

This policy is not intended to interfere with appropriate pre-existing personal relationships between adults and students and their families that exist independently of the district or to interfere with participation in civic, religious or other outside organizations that include district students.

Definition

For purposes of this policy, legitimate educational reasons include matters or communications related to teaching, counseling, athletics, extracurricular activities, treatment of a student's physical injury or other medical needs, school administration or other purposes within the scope of the adult's job duties.

Delegation of Responsibility

The Superintendent or designee shall annually inform students, parents/guardians, and all adults regarding the contents of this Board policy through employee and student handbooks, posting on the district website, and by other appropriate methods.

The building principal or designee shall be available to answer questions about behaviors or activities that may violate professional boundaries as defined in this policy.

Independent contractors doing business with the district shall ensure that their employees who have interaction with students or are present on school grounds are informed of the provisions of this policy.[2]

Guidelines

Adults shall establish and maintain appropriate personal boundaries with students and not engage in any behavior that is prohibited by this policy or that creates the appearance of prohibited behavior.

Prohibited Conduct

Romantic or Sexual Relationships -

Adults shall be prohibited from dating, courting, or entering into or attempting to form a romantic or sexual relationship with any student enrolled in the district, regardless of the student's age. Students of any age are not legally capable of consenting to romantic or sexual interactions with adults.

Prohibited romantic or sexual interaction involving students includes, but is not limited to:

1. Sexual physical contact.

2. **Romantic flirtation, propositions, or sexual remarks.**
3. **Sexual slurs, leering, epithets, sexual or derogatory comments.**
4. **Personal comments about a student's body.**
5. **Sexual jokes, notes, stories, drawings, gestures or pictures.**
6. **Spreading sexual or romantic rumors.**
7. **Touching a student's body or clothes in a sexual or intimate way.**
8. **Accepting massages, or offering or giving massages other than in the course of injury care administered by an athletic trainer, coach, or health care provider.**
9. **Restricting a student's freedom of movement in a sexually intimidating or provocative manner.**
10. **Displaying or transmitting sexual objects, pictures, or depictions.**

Social Interactions -

In order to maintain professional boundaries, adults shall ensure that their interactions with students are appropriate.

Examples of prohibited conduct that violates professional boundaries include, but are not limited to:

1. **Disclosing personal, sexual, family, employment concerns or other private matters to one or more students.**
2. **Exchanging notes, emails or other communications of a personal nature with a student.**
3. **Giving personal gifts, cards or letters to a student without written approval from the building principal.**
4. **Touching students without a legitimate educational reason. (Reasons could include the need for assistance when injured, a kindergartner having a toileting accident and requiring assistance, appropriate coaching instruction, or appropriate music instruction).**
5. **Singling out a particular student or students for personal attention or friendship beyond the ordinary professional adult-student relationship.**
6. **Taking a student out of class without a legitimate educational reason.**
7. **Being alone with a student behind closed doors without a legitimate educational reason.**
8. **Initiating or extending contact with a student beyond the school day or outside of class times without a legitimate educational reason.**
9. **Sending or accompanying a student on personal errands.**

10. **Inviting a student to the adult's home.**
11. **Going to a student's home without a legitimate educational reason.**
12. **Taking a student on outings without prior notification to and approval from both the parent/guardian and the building principal.**
13. **Giving a student a ride alone in a vehicle in a nonemergency situation without prior notification to and approval from both the parent/guardian and the building principal.**
14. **Addressing students or permitting students to address adults with personalized terms of endearment, pet names, or otherwise in an overly familiar manner.**
15. **Telling a student personal secrets or sharing personal secrets with a student.**
16. **For adults who are not guidance/counseling staff, psychologists, social workers or other adults with designated responsibilities to counsel students, encouraging students to confide their personal or family problems and/or relationships. If a student initiates such discussions, the student should be referred to the appropriate school resource.**
17. **Furnishing alcohol, drugs or tobacco to a student or being present where any student is consuming these substances.**
18. **Engaging in harassing or discriminatory conduct prohibited by other district policies or by state or federal law and regulations.[3][4][5]**

Electronic Communications -

For purposes of this policy, electronic communication shall mean a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular telephone, computer, computer network, personal data assistant or pager. Electronic communications include, but are not limited to, emails, instant messages and communications made by means of an Internet website, including social media and other networking websites.

As with other forms of communication, when communicating electronically, adults shall maintain professional boundaries with students.

Electronic communication with students shall be for legitimate educational reasons only.

When available, district-provided email or other district-provided communication devices shall be used when communicating electronically with students. The use of district-provided email or other district-provided communication devices shall be in accordance with district policies and procedures.[6]

All electronic communications from coaches and advisors to team or club members shall be sent in a single communication to all participating team or club members, except for communications concerning an individual student's medical or academic privacy matters, in which case the communications will be copied to the building principal. In the case of sports teams under the direction of the Athletic Director,

such medical or academic communications shall also be copied to the Athletic Director.

Adults shall not follow or accept requests for current students to be friends or connections on personal social networking sites and shall not create any networking site for communication with students other than those provided by the district for this purpose, without the prior written approval of the building principal.

Exceptions

An emergency situation or a legitimate educational reason may justify deviation from professional boundaries set out in this policy. The adult shall be prepared to articulate the reason for any deviation from the requirements of this policy and must demonstrate that s/he has maintained an appropriate relationship with the student.

Under no circumstance will an educational or other reason justify deviation from the "Romantic and Sexual Relationships" section of this policy.

There will be circumstances where personal relationships develop between an adult and a student's family, e.g. when their children become friends. This policy is not intended to interfere with such relationships or to limit activities that are normally consistent with such relationships. Adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity.

It is understood that many adults are involved in various other roles in the community through nondistrict-related civic, religious, athletic, scouting or other organizations and programs whose participants may include district students. Such community involvement is commendable, and this policy is not intended to interfere with or restrict an adult's ability to serve in those roles; however, adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity with regard to all youth with whom they interact in the course of their community involvement.

Reporting Inappropriate or Suspicious Conduct

Any person, including a student, who has concerns about or is uncomfortable with a relationship or interaction between an adult and a student, shall immediately notify the Superintendent, principal or other administrator.[5]

All district employees, independent contractors and volunteers who have reasonable cause to suspect that a child is the victim of child abuse, shall immediately report the suspected abuse, in accordance with applicable law, regulations and Board policy.[7][8]

An educator who knows of any action, inaction or conduct which constitutes sexual abuse or exploitation or sexual misconduct under the Educator Discipline Act shall report such misconduct to the Pennsylvania Department of Education on the required form, and shall report such misconduct to the Superintendent and his/her immediate supervisor, within fifteen (15) days of discovery of such misconduct.[9][10]

If the Superintendent or designee reasonably suspects that conduct being reported involves an incident required to be reported under the Child Protective Services

Law, the Educator Discipline Act or the Safe Schools Act, the Superintendent or designee shall make a report, in accordance with applicable law, regulations and Board policy.[7][9][11][12][13][14][15][10][16][8]

It is a violation of this policy to retaliate against any person for reporting any action pursuant to this policy or for participating as a witness in any related investigation or hearing.

Investigation

Allegations of inappropriate conduct shall be promptly investigated in accordance with the procedures utilized for complaints of harassment.[5][17]

It is understood that some reports made pursuant to this policy will be based on rumors or misunderstandings; the mere fact that the reported adult is cleared of any wrongdoing shall not result in disciplinary action against the reporter or any witnesses. If as the result of an investigation any individual, including the reported adult, the reporter, or a witness is found to have intentionally provided false information in making the report or during the investigation or hearings related to the report, or if any individual intentionally obstructs the investigation or hearings, this may be addressed as a violation of this policy and other applicable laws, regulations and district policies. Obstruction includes, but is not limited to, violation of "no contact" orders given to the reported adult, attempting to alter or influence witness testimony, and destruction of or hiding evidence.

Disciplinary Action

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with all applicable district disciplinary policies and procedures.[18]

A volunteer, student teacher, or independent contractor or an employee of an independent contractor who violates this policy may be prohibited from working or serving in district schools for an appropriate period of time or permanently, as determined by the Superintendent or designee.

Training

The district shall provide training with respect to the provisions of this policy to current and new district employees, volunteers and student teachers subject to this policy.

The district, at its sole discretion, may require independent contractors and their employees who interact with students or are present on school grounds to receive training on this policy and related procedures.

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Last Modified by Sharon Reiner on February 2, 2016



Book	Policy Manual
Section	900 Community
Title	Volunteers
Number	916
Status	Second Reading
Legal	<ul style="list-style-type: none"> 1. <u>24 P.S. 510</u> 2. Pol. 824 3. <u>23 Pa. C.S.A. 6303</u> 4. <u>23 Pa. C.S.A. 6344</u> 5. <u>23 Pa. C.S.A. 6344.2</u> 6. Pol. 907 7. <u>23 Pa. C.S.A. 6344.3</u> 8. <u>23 Pa. C.S.A. 6344.4</u> 9. <u>24 P.S. 1418</u> 10. <u>28 PA Code 23.44</u> 11. <u>23 Pa. C.S.A. 6311</u> 12. Pol. 806 13. Pol. 123 14. Pol. 123.1 15. Pol. 123.2 16. Pol. 216 <u>23 Pa. C.S.A. 6301 et seq</u>

Purpose

The Board supports and encourages the participation of parents/guardians and community residents to enhance the educational, co-curricular and extracurricular programs of the district.

Authority

The Board may adopt and enforce reasonable rules and regulations governing volunteers and their participation in the activities of the district.^[1]

The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures. Policy shall be provided to all current volunteers through an email with a sign off sheet to be returned to Human Resources that they have read and understand school district policy. Any volunteer without an email address on file will be mailed the policy for review. New

volunteers will be provided this policy for review and signature when providing all other required paperwork. [1]

All volunteers shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment.[2]

Definitions

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

Adult - an individual eighteen (18) years of age or older.[3]

Certifications - refers to the child abuse history clearance statement; the state criminal history background check; and where applicable, the federal criminal history background check, required by the Child Protective Services Law.[4][5]

Direct volunteer contact - the care, supervision, guidance or control of children and routine interaction with children.[3]

Person responsible for the child's welfare - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.[3]

Routine interaction - regular and repeated contact that is integral to a person's volunteer responsibilities.[3]

Visitor - a parent/guardian, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer for purposes of this policy.[6]

Volunteer - is an adult, whose role is more than that of a visitor, who voluntarily offers a service to the district without receiving compensation from the district. A volunteer is not a school employee.[5]

The two (2) classifications of volunteers are:

- 1. Position Volunteer - an adult applying for or holding an unpaid position with a school or a program, activity or service, as a person responsible for the child's welfare or having direct volunteer contact with children. Examples include, but are not limited to, field trip chaperons, tutors, coaches, activity advisor, recess or library aides, etc.**
- 2. Guest Volunteer - an adult who voluntarily provides a service to the district, without compensation, who: (1) works directly under the supervision and direction of a school administrator, a teacher or other member of the school staff; and (2) does not have direct volunteer contact. Examples include, but are not limited to, volunteering to assist in classroom celebrations, school assemblies, or school concerts; reading to students; collecting tickets at sporting events; working concession stands; participating in "Career Day," etc.**

Delegation of Responsibility

At the direction of the Superintendent or designee, Building Principals shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.

At the discretion of the Superintendent or designee, a volunteer's service may be discontinued at any time.

The Superintendent or designee shall develop administrative regulations to implement this policy and manage the selection, use and supervision of volunteers.

Guidelines

Each prospective position volunteer shall complete and submit an online volunteer application.

The names of all position volunteers shall be submitted for approval by the Superintendent or designee.

The names of all guest volunteers shall be submitted for approval by the building principal or designee.

Upon approval, volunteers shall be placed on the list of approved volunteers.

Approval shall be required prior to beginning service as a volunteer.

Certifications

Prior to approval, all position volunteers shall submit the following information:

- 1. PA Child Abuse History Certification - which must be less than sixty (60) months old.[5]**
- 2. PA State Police Criminal History Record Information - which must be less than sixty (60) months old.[5]**
- 3. Disclosure Statement for Volunteers - which is a statement swearing or affirming the applicant has not been disqualified from service by reason of conviction of designated criminal offenses or being listed as the perpetrator in a founded report of child abuse.[4][5][7]**

If a position volunteer has not been a resident of Pennsylvania during the entirety of the previous ten (10) year period, the position volunteer must also submit the following information:[5]

- 1. Federal Criminal History Report - issued at any time since the volunteer established residency.**

The Superintendent or designee shall review the information and determine if information is disclosed that precludes service as a volunteer.

Information submitted by volunteers in accordance with this policy shall be maintained centrally in a manner similar to that used for school employees.

Position volunteers shall obtain and submit new certifications every sixty (60) months.[8]

A student, eighteen (18) years of age or older, who is volunteering for an event or activity sponsored by the school in which the student is enrolled and occurring on the school's grounds, shall not be required to submit certifications except when the event or activity is for children in the care of a child-care service or the student will otherwise be responsible for the welfare of a child.[5]

Tuberculosis Test

Prior to participating in student activities, volunteers shall undergo a test for tuberculosis, when required by and in accordance with the regulations and guidance of the Pennsylvania Department of Health.[9][10]

Arrest or Conviction Reporting Requirements

Position volunteers shall report to the Superintendent or designee, in writing, within seventy-two (72) hours, an arrest or conviction required to be reported by law or notification that the volunteer has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.[7]

The Superintendent or designee shall immediately require a position volunteer to submit new certifications if the Superintendent or designee has a reasonable belief that the volunteer was arrested for or has been convicted of an offense required to be reported by law, was named as a perpetrator in a founded or indicated report, or has provided written notice of such occurrence.[7]

Failure to accurately report such occurrences may subject the position volunteer to disciplinary action up to and including denial of volunteer service and criminal prosecution.[7]

Child Abuse Reporting

All volunteers who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse in accordance with applicable law, Board policy and administrative regulations.[11][12]

Supervision

Each volunteer shall be under the supervision of a designated school administrator, teacher or other member of the school staff.

Training

Volunteers shall attend orientation and training sessions, as appropriate to the nature of their volunteer service. When training is provided for school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which volunteers should also receive that training. [13][14][15][12]

Confidentiality

No volunteer shall be permitted access to confidential student information unless the supervisor has determined that such access is necessary for the volunteer to

fulfill his/her responsibilities. Volunteers with access to confidential student information shall maintain the confidentiality of that information in accordance with district policies and procedures and applicable law. If a volunteer has questions about the confidentiality of student information, the volunteer should consult with the building principal.[16]

Liability Insurance

The district shall provide liability insurance coverage for volunteers appropriate to the nature of their roles and the risk management needs of the district.

Reimbursement for Expenses

Volunteers may be reimbursed for expenses incurred in the course of their volunteer service only when authorized in advance by the Superintendent or designee.

Acknowledgement

Each volunteer shall affirm in writing that s/he has been provided with a copy of, has read, understands and agrees to comply with this policy.

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Last Modified by Sharon Reiner on February 5, 2016

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 9, 2016

FOR ACTION: Personnel Items

The following pages include resignations, retirements, positions ended, and leaves of absence; reinstatements, appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, per diem substitute teachers, per diem substitute bus drivers, substitute van drivers, substitute custodians, substitute educational assistants, and community school substitute educational assistants.

RECOMMENDATION:

The administration is recommending that the Board approve resignations, retirements, positions ended, and leaves of absence; reinstatements, appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, per diem substitute teachers, per diem substitute bus drivers, substitute van drivers, substitute custodians, substitute educational assistants, and community school substitute educational assistants.

RESIGNATIONS

Name: Michelle Fabrey
Position: English teacher – Central Bucks High School - East
Effective: February 12, 2016

Name: Matthew Fellenz
Position: Substitute Custodian – Facilities Department
Effective: January 15, 2016

Name: Frances Hawkins
Position: Before/After School Care
Effective: December 31, 2015

Name: Rukhsana Siddiqi
Position: Before/After School Care – Butler Elementary School
Effective: December 31, 2015

Name: Leanne Weaver
Position: Staff Nurse – Unami Middle School
Effective: January 22, 2016

RETIREMENTS

Name: Pamela Anderson
Position: Special Education Assistant – Linden Elementary School
Effective: June 14, 2016

POSITIONS ENDED

Name: Amy Leta
Position: Special Education Assistant – Unami Middle School
Effective: January 31, 2016

LEAVES OF ABSENCE

Sally Bauder Biology teacher – Central Bucks High School – West
April 19, 2016 - TBD

Christie Besack Social Studies teacher – Central Bucks High School – West
April 4, 2016 – August 2016

Lisa Cirulli Elementary teacher – Doyle Elementary School
January 4, 2016 – TBD

Laurie Gardner Special Education Assistant – Mill Creek Elementary School
February 29, 2016 – March 23, 2016

Frank Hamilton Custodian (Floater) – Facilities Department
January 22, 2016 – TBD

LEAVES OF ABSENCE (Cont'd)

Kathryn Jones Duty Assistant/Library Assistant – Central Bucks High School – West
February 26, 2016 – TBD

Tracey Lehr Special Education Assistant – Groveland Elementary School
February 16, 2016 – April 1, 2016

Julie McGlynn Biology teacher – Central Bucks High School – West
February 6, 2016 – March 28, 2016

Jessica Reid Social Studies teacher – Holicong Middle School
January 14, 2016 - TBD

Jane Saddington Transportation Assistant – Transportation Department
February 8, 2016 – April 18, 2016

Rachel Stolzenberg Elementary teacher – Jamison Elementary School
March 8, 2016 – August 2017

Rosemary Straub Special Education Assistant – Kutz Elementary School
January 19, 2016 – February 19, 2016

REINSTATEMENTS

Name: Marykate Blankenburg
Position: Secondary School Counselor
Effective: February 16, 2016

APPOINTMENTS

Name: Kimberly Dillon
Position: Educational Assistant - Transportation
\$14.01 per hour
Effective: February 10, 2016
Reason: New Student

Name: Meredith Fay
Position: Special Education Assistant – Bridge Valley Elementary School
\$14.51 per hour
Effective: January 28, 2016
Reason: Employee Resignation

Name: Sylvana Hamilton
Position: Staff Nurse – Bridge Valley/Cold Spring Elementary, Unami Middle School
\$19.45 per hour
Effective: January 19, 2016
Reason: Employee Resignation

APPOINTMENTS (Cont'd)

Name: William Haug
Position: Bus Driver – Transportation
\$19.60 per hour
Effective: February 10, 2016
Reason: Need in Department

Name: Meredith Haywood
Position: Non-Instructional EA – Office Clerk – Central Bucks High School – East
\$12.26 per hour
Effective: February 16, 2016
Reason: Employee transfer

Name: Dianna Koziatek
Position: (Temporary) Special Education Assistant – Central Bucks High School – West
\$14.01 per hour
Effective: January 27, 2016
Reason: Employee Leave

Name: Harry Martin
Position: Bus Driver – Transportation
\$19.60 per hour
Effective: February 10, 2016
Reason: First Student unable to cover run

Name: Walter Miller
Position: Bus Driver – Transportation
\$19.60 per hour
Effective: February 10, 2016
Reason: First Student unable to cover run

Name: Sydney Osler
Position: Educational Assistant – Transportation
\$14.01 per hour
Effective: February 10, 2016
Reason: New Student

Name: Frank Pacitti
Position: Bus Driver – Transportation
\$19.60 per hour
Effective: February 10, 2016
Reason: First Student unable to cover run

APPOINTMENTS (Cont'd)

Name: Hayden Rohrmiller
Position: (Temporary) District Floater Custodian – Facilities Department
\$15.47 per hour
Effective: January 22, 2016
Reason: Employee Leave

Name: James Smith
Position: (Temporary) District Floater Custodian – Facilities Department
\$15.47 per hour
Effective: February 1, 2016
Reason: Employee Temporary Reassignment

Name: Linda Vaughn
Position: Van Driver – Transportation
\$17.10 per hour
Effective: February 10, 2016
Reason: Need in Department

LONG-TERM SUBSTITUTE TEACHERS

Name: John Broskey
Position: (.6) English teacher – Central Bucks High School – South
\$45,024 (B+0 credits, Step 1)
Effective: January 28, 2016 until the end of the 2015-2016 school year

Name: Caroline Deitch
Position: English teacher – Central Bucks High School – East
\$45,024 (B+0 credits, Step 1)
Effective: August 31, 2015 until the end of the 2015-2016 school year

Name: Meghan Forlini
Position: Social Studies teacher – Central Bucks High School – West
\$45,024 (B+0 credits, Step 1)
Effective: January 4, 2016 until the end of the 2015-2016 school year

Name: Victoria Hall
Position: Special Education teacher – Cold Spring Elementary School
\$45,024 (B+0 credits, Step 1)
Effective: August 31, 2015 until the end of the 2015-2016 school year

Name: Jennifer Jones
Position: Mathematics teacher – Central Bucks High School – West
\$45,024 (B+0 credits, Step 1)
Effective: January 28, 2016 until the end of the 2015-2016 school year

LONG-TERM SUBSTITUTE TEACHERS (Cont'd)

Name: Jo Nalty
Position: (.27) Spanish teacher – Central Bucks High School – South
\$45,024 (B+0 credits, Step 1)
Effective: January 28, 2016 until the end of the 2015-2016 school year

Name: Matthew Wallenstein
Position: (.77) Latin teacher – Central Bucks High School – South
\$45,024 (B+0 credits, Step 1)
Effective: January 28, 2016 until the end of the 2015-2016 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Wayne DeMore
Position: English teacher – Unami Middle School
\$150 per day
Effective: January 28, 2016

Name: Anthony DiPietro
Position: Science teacher – Unami Middle School
\$150 per day
Effective: January 27, 2016

Name: Muriel Hastings
Position: General Music – Gayman/Linden Elementary Schools
\$150 per day
Effective: January 28, 2016

Name: Brianne Tartaglia
Position: Mathematics teacher – Holicong Middle School
\$150 per day
Effective: February 16, 2016

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kelli Chioffe	(.99) Special Ed Assistant Holicong \$14.98 Per Hour	(1.0) PCA East \$15.49 Per Hour	1/29/16
Donna DiGiuseppe	(.99) Personal Care Assistant South \$15.12 Per Hour	(.99) Special Ed. Asst South \$14.62 Per Hour	1/29/16
Ronald MacDonald	(Temporary) Spec Ed Assistant West \$14.01 Per Hour	(Temporary) Duty Asst West \$12.26 Per Hour	1/26/16

CLASSIFICATION CHANGES (Cont'd)

Melissa Pinto	(.67) Duty Assistant East \$12.63 Per Hour	(.99) Special Ed Asst 1/28/16 Holicong \$14.01 Per Hour
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Sara Vessichelli	(.98) Personal Care Assistant Tamanend \$12.38 Per Hour	(.99) Special Ed Asst 1/27/16 Holicong \$14.01 Per Hour
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COMMUNITY SCHOOL STAFF

Brandon Berry	Before/After School Child Program – Supervisor Rate	\$24.00/hour
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APPROVAL OF PER DIEM SUBSTITUTE TEACHERS - Approved salary rate of \$95/day for the 2015-2016 school year.

Amy Badger
Elisa Barbera
Jennifer Boles Siwak
Amanda Caffey
Dana Carducci
Douglas Cerzosimo
Alison Coffman
Joanna Curran
Victoria DeCesare
Susan DeFlavio
Nicole Deming
Stacy Donnelly
Denise Evangelista

Donna Fields
Jennifer Flaherty
Laura Foreman
Shira Goldstein
Jeanette Helmstetter
Victoria Hepp
Christina Isernia
Allison Jenkins
Michelle Kane
Gregory Kapner
Katelyn Loughran
Steven Love
Charles Marterella

Laura McCrory
Suresh Menon
Roseann Murphy
Shawn O'Donnell
Caroline Orford
Devon Pinkus
Georg Purvis
Jillian Radcliffe
Sallie Jo Reid
Patrick Rissmiller
Gary Sentman
Lauren VanPelt
Tyler Wharton

APPROVAL OF PER DIEM SUBSTITUTE BUS DRIVERS, SUBSTITUTE VAN DRIVERS, SUBSTITUTE CUSTODIANS, SUBSTITUTE EDUCATIONAL ASSISTANTS, AND COMMUNITY SCHOOL SUBSTITUTE EDUCATIONAL ASSISTANTS - Approved salary rate of \$20.35/\$13.45/\$14.00/\$10.50 per hour for the 2015-2016 school year.

Substitute Bus Drivers

William Custren
Michael Gabriel
William Haug
Daniel Miller
Peter Russo
Christopher Ryan
Norris Smith

Substitute Van Drivers

Holly Hoagland

Substitute Custodians

Mark McDermott
Stephen Rosemin
John Ryan

Substitute Educational Assistants

Lisa Bishop
Gina Christy
Beverly Hager

Community School Substitute Educational Assistants

Anthony Jagelka

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 9, 2016

FOR ACTION: Student Trips

The CB West Choir is planning to travel to New York on February 27, 2016. This trip to the Metropolitan Opera – Lincoln Center for Performing Arts will teach students about opera, performance, music, theatre, etc. by attending an opera at the greatest opera house in the world. West alumnus, Zach Borichevsky, will be performing. One teacher and thirty students plan to travel to New York. The cost of the trip for each student is \$30. Fundraising and student funds will be used to help offset the cost of the trip. Provisions have been made for any students with a financial need.

The Lenape Middle School 9th grade team is planning to travel to Washington, D.C. on April 8, 2016. The monuments on the national mall celebrate our country's involvement in numerous historical events that are studied throughout the school year. Additionally, there are three exhibits at the Smithsonian Natural History Museum – the Hall of Fossils, the Hall of Gems and Minerals, and the David Koch Hall of Human Origins, that directly enhance and enrich the 9th grade science curriculum. Fourteen teachers, 290 students, and thirty-six parents plan to travel to Washington, D.C. The cost of the trip for each student is \$50. Provisions have been made for any students with a financial need.

The Tamanend Players from Tamanend Middle School are planning to travel to New York City: Hard Rock Café and Lunt Fontanne Theater on May 7, 2016. This is an enrichment opportunity for students involved in Tamanend Players to experience a professional Broadway show (Finding Neverland). Six teachers and forty-four students plan to travel to New York City. The cost of the trip for each student is \$110.

RECOMMENDATION:

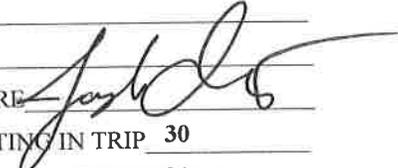
The administration is recommending that the Board approve the CB West Choir to travel to New York on February 27, 2016; the Lenape Middle School 9th grade team to travel to Washington, D.C. on April 8, 2016; and the Tamanend Players from Tamanend Middle School to travel to New York City: Hard Rock Café and Lunt Fontanne Theater on May 7, 2016.



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST January 27, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO
 DESTINATION(S) Metropolitan Opera, Lincoln Center for Performing Arts
 ADDRESS(ES) 30 Lincoln Center Plaza, New York, NY 10023
 DATE(S) Saturday, February 27, 2016

NAME OF SCHOOL Central Bucks High School West
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) West Choir
 NAME OF SCHOOL GROUP SPONSOR Dr. Joseph Ohrt SPONSOR SIGNATURE 
 NUMBER OF STUDENTS IN GROUP 30 NUMBER OF STUDENTS PARTICIPATING IN TRIP 30
 COST TO EACH STUDENT \$30.00 PROVISION FOR THOSE UNABLE TO PAY Scholarship or Fundraising
 MEANS OF FUNDING TRIP Fundraising and student funds
 NUMBER OF TEACHERS 1 NUMBER OF PARENTS _____ = TOTAL NUMBER CHAPERONES 1

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Teaching students about opera, performance, music, theatre, etc. by attending an opera at the greatest opera house in the world. West alumnus, Zach Borichevsky will be performing.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company _____
 Airline (Name of Carrier) _____
 Other (Specify) District school bus

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE  SCHOOL CB West
 DATE 1.29.16

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 12/8/2015

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO
 DESTINATION(S) Washington DC
 ADDRESS(ES) _____
 DATE(S) April 8, 2016

NAME OF SCHOOL Lenape Middle School
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) 9th grade team
 NAME OF SCHOOL GROUP SPONSOR Janet Caparros SPONSOR SIGNATURE _____
 NUMBER OF STUDENTS IN GROUP 290 NUMBER OF STUDENTS PARTICIPATING IN TRIP 290
 COST TO EACH STUDENT \$50.00 PROVISION FOR THOSE UNABLE TO PAY Yes

MEANS OF FUNDING TRIP Student payment
 NUMBER OF TEACHERS 14 NUMBER OF PARENTS 36 = TOTAL NUMBER CHAPERONES 50

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): The monuments on the national mall celebrate our country's involvement in numerous historical events that are studied throughout the school year. Additionally, there are 3 exhibits at the Smithsonian Natural History Museum – the Hall of Fossils, the Hall of Gems and Minerals, and the David Koch Hall of Human Origins that directly enhance and enrich the 9th grade science curriculum.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION ****Bus Company** Haegy Bus Company
 Airline (Name of Carrier) _____
 Other (Specify) _____

****Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.**

PRINCIPAL SIGNATURE [Signature] SCHOOL Lenape M.S.
 DATE 1/15/16

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST February 1, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO
 DESTINATION(S) New York City: Hard Rock Cafe and Lunt Fontanne Theater
 ADDRESS(ES) 1501 Broadway and 205 West 46th Street, New York City
 DATE(S) Saturday, May 7, 2016

NAME OF SCHOOL Tamanend Middle School

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Tamanend Players

NAME OF SCHOOL GROUP SPONSOR Susan G. Roth SPONSOR SIGNATURE [Signature]

NUMBER OF STUDENTS IN GROUP 100 NUMBER OF STUDENTS PARTICIPATING IN TRIP 44

COST TO EACH STUDENT \$110.00 PROVISION FOR THOSE UNABLE TO PAY N/A

MEANS OF FUNDING TRIP Students will pay for this optional enrichment trip. No fundraising.

NUMBER OF TEACHERS 6 NUMBER OF PARENTS 0 = TOTAL NUMBER CHAPERONES 6

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable):
Enrichment opportunity for students involved in Tamanend Players to experience a professional Broadway show. (Finding Neverland)

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company Central Bucks Transportation school bus

Airline (Name of Carrier) _____

Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature]

SCHOOL Tamanend

DATE 2/2/16

BOARD PRESIDENT SIGNATURE _____

APPROVAL DATE _____

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 9, 2016

FOR ACTION: Staff Conferences/Workshops

The following staff conferences/workshops are for approval:

Name	Area	Dates	Conference name	Location	General		
					Fund	Grants	Totals
Burkholder, Sarah	Professional	2/17, 3/1 & 5/18/16	Formative Assessment Workshop	BCIU#22		238	
Fornwald, Laura	Professional	2/17, 3/1 & 5/18/16	Formative Assessment Workshop	BCIU#22		238	
Kownurko, Virginia	Professional	4/10 to 4/12/16	FBLA State Competition & Conference	Hershey, PA		805	
Krotz, Harry	Professional	2/22/15	PA Educational Technology & Expo	Hershey, PA	277		
Meo, Martin	Professional	4/10 to 4/12/16	FBLA State Competition & Conference	Hershey, PA		805	
Toub, Rosemary	Professional	4/10 to 4/12/16	FBLA State Competition & Conference	Hershey, PA		805	
Weiner, Whitney	Professional	2/17, 3/1 & 5/18/16	Formative Assessment Workshop	BCIU#22		238	
Totals this meeting					277	3,129	3,406
Year to date from last meeting					7,361	31,625	38,886
Totals year to date			General fund budget	28500	7,638	34,664	42,292

RECOMMENDATION:

The administration is recommending that the Board approve the above staff to attend the listed conferences/workshops.

Central Bucks School District
Hollcong Student Activity Fund

For The Quarter Ending : 12/31/15

Account	Opening Balance	Recelpts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments					
Class Accounts	39,672.81	33,771.40	25,111.10	37,580.00	48,333.11
Clubs	25,390.76	26,611.82	13,775.25	36,764.20	38,227.33
School Service and Escrow	45,318.24	7,605.91	21,537.91	24,275.72	31,386.24
TOTALS	\$ 110,381.81	\$ 67,989.13	\$ 60,424.26	\$ 98,619.92	\$ 19,326.76

Checking Account Balance	\$ 117,946.68
Less Encumbrances	\$ 98,619.92
Total Balance after Encumbrances	\$ 19,326.76

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Lenape Student Activity Fund

For The Quarter Ending : 12/31/2015

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments					
Class Accounts	44,448.01	34,528.87	16,111.77	26,445.00	36,420.11
Clubs	44,275.75	111,762.57	104,769.07	15,092.50	36,176.75
School Service and Escrow					
TOTALS	\$ 88,723.76	\$ 146,291.44	\$ 120,880.84	\$ 41,537.50	\$ 72,596.86

Checking Account Balance	\$ 114,134.36
Less Encumbrances	\$ 41,537.50
Total Balance after Encumbrances	\$ 72,596.86

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund
Tamanend Middle School
For The Quarter Ending : December 2015

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	\$ -	\$ -	\$ -	\$ -	\$ -
Class Accounts	\$ 18,040.93	\$ 25,000.13	\$ 25,213.90	\$ 15,000.00	\$ 2,827.16
Clubs	\$ 5,046.23	\$ 49,937.60	\$ 34,842.50	\$ 18,000.00	\$ 2,141.33
School Service and Escrow					
TOTALS	\$ 23,087.16	\$ 74,937.73	\$ 60,056.40	\$ 33,000.00	\$ 4,968.49

Checking Account Balance	\$ 37,968.49
Less Encumbrances	\$ 33,000.00
Total Balance after Encumbrances	\$ 4,968.49

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
 Tohickon Middle School
 Student Activity Fund

For The Quarter Ending : 12/31/2015

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments					
Class Accounts	9,718.94	13,642.67	14,014.09	5,000.00	4,347.52
Clubs	63,568.74	32,019.30	43,181.53	25,000.00	27,406.51
School Service and Escrow	18,145.72	677.32	5,519.34	5,000.00	8,303.70
	91,403.55	46,339.29	62,714.96	35,000.00	40,027.88

Checking Account Balance	\$ 75,027.88
Less Encumbrances	\$ (35,000.00)
Total Balance after Encumbrances	\$ 40,027.88

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Unami Student Activity Fund

For The Quarter Ending : 12/31/15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	4,637.45	-	-	4,000.00	4,637.45
Class Accounts	66,569.99	46,578.96	56,024.63	40,000.00	17,124.32
School Service and Escrow & CD	5,512.81	2,599.00	2,557.47	-	5,554.34
TOTALS	\$ 76,720.25	\$ 49,177.96	\$ 58,582.10	\$ 24,000.00	\$ 43,316.11

Checking Account Balance	\$67,316.11
Less Encumbrances	\$ 24,000.00
CD Balance	\$ 3,000.00
Total Balance after Encumbrances	\$46,316.11

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund: Central Bucks HS East

For The Quarter Ending : 12/31/2015

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	0.00	0.00	0.00	0.00	0.00
Class Accounts	17,623.50	5,933.79	7,932.38	15,000.00	624.91
Clubs	198,394.94	205,777.04	154,982.39	230,000.00	19,189.59
School Service and Escrow	91,893.32	45,393.34	40,046.59	80,000.00	17,240.07
TOTALS	307,911.76	257,104.17	202,961.36	325,000.00	37,054.57

Checking Account Balance	\$ 362,054.57
Less Encumbrances	\$ 325,000.00
Total Balance after Encumbrances	\$ 37,054.57

* Total Balance after Encumbrances should equal closing balance

A. Lucabough
Principal

Central Bucks School District
CB South Student Activity Fund

For The Quarter Ending : 12/31/15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	500.00	-	-	500.00	-
Class Accounts	10,481.21	10,221.19	4,492.03	16,210.37	0.00
Clubs	204,786.72	268,535.67	197,898.35	250,000.00	25,424.04
School Service and Escrow	119,177.23	29,709.82	78,447.00	65,000.00	5,440.05
TOTALS	\$ 334,945.16	\$ 308,466.68	\$ 280,837.38	\$ 331,710.37	\$ 30,864.09

Checking Account Balance	\$ 362,574.46
Less Encumbrances	\$ 331,710.37
Total Balance after Encumbrances	\$ 30,864.09

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund - CB WEST

For The Quarter Ending : 12.31.15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	\$ 24,748.55	\$ 275.00	\$ 275.00	\$ 24,748.55	\$ -
Class Accounts	\$ 30,384.27	\$ 10,365.25	\$ 7,207.21	\$ 33,542.31	\$ -
Clubs	\$ 227,540.10	\$ 186,121.22	\$ 159,557.26	\$ 250,000.00	\$ 4,104.06
School Service and Escrow	\$ 4,105.92	\$ 4,544.78	\$ 3,092.91	\$ 4,554.79	\$ 1,003.00
TOTALS	\$ 286,778.84	\$ 201,306.25	\$ 170,132.38	\$ 312,845.65	\$ 5,107.06

Checking Account Balance	\$ 317,952.71
Less Encumbrances	\$ 312,845.65
Total Balance after Encumbrances	\$ 5,107.06

* Total Balance after Encumbrances should equal closing balance